# QPR ProcessAnalyzer How the product works



QPR - Quality. Processes. Results.

### Agenda

#### Material for ~6-8 hours training with hands-on exercises

- Preliminaries
  - Introductions
  - Making sure that the environment works
- Introduction to Automatic Business Process Discovery (ABPD)
  - Why ABPD: application areas
  - How: the analysis process
  - Focus: the scope of this training
- Architecture of QPR ProcessAnalyzer
- Starting the QPR ProcessAnalyzer
  - Basic concepts
  - Data: format and import
- Discovery and Filtering
  - Flowchart and Path
  - Creating Filters
- Analysis

- Profiling
- Influence
- Bottleneck analysis
- Drill-in: cases and events
- Keeping on track with things (1)
  - Filter management
  - Bookmarks
- Distributing the results
  - Web interface
- Keeping on track with things (2)
  - Models and Projects, Export
  - User management and user rights
  - Enrichment advanced example
    - Export cases
    - Import new case attribute
- Exercises & Further linformation



# Introduction

Automatic Business Process Discovery and QPR ProcessAnalyzer



#### Traditional world meets automated discovery

#### Traditional world



Workshops

Subjective 'as-wish' Time consuming Vulnerable to human interpretation

#### Automated discovery



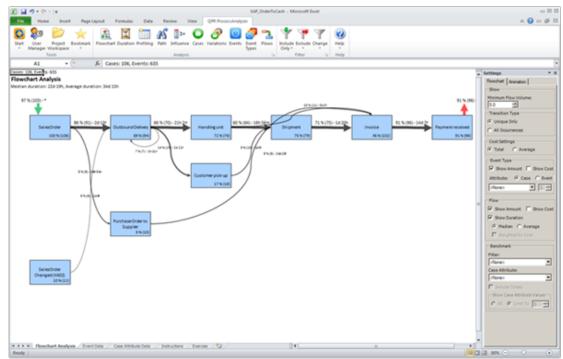
Exact 'as-is' process flowchart Instant process insight Captures process metrics Uses facts stored in IT systems

Combine both for optimized result

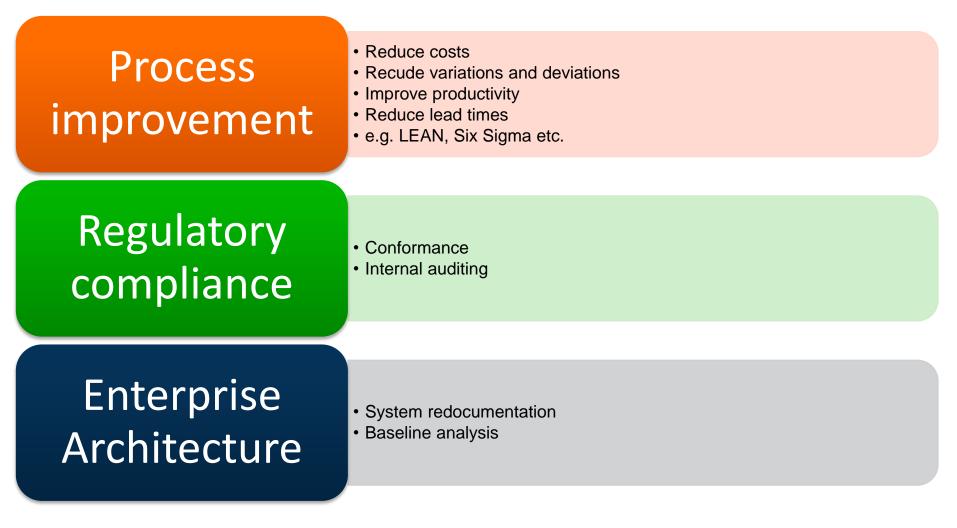
### Automated Business Process Discovery

- Automated Business Process Discovery (ABPD) is a method for analyzing and visually representing processes based on data stored in log files
  - Automatically draws process charts and shows process variations
  - Shows resource use over time and in different process steps
  - Visualizes flows using advanced techniques
  - Shows congestions and bottlenecks
  - Allows drill-down to individual cases

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Case Id				
	Process step	Org.unit		End time 10.1.200
35	Firstaid		10.1.2008	
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35	Ward 2		14.1.2008	
56	and the second s	Ward	13.3.2008	13.3.200
00	Firstaid		13:43:00	13.3.20:0
56		First aid unit	17.3.2008	18.3.200
	Ward 5	Ward	7:14:00	17.3.200
56		TY OLU	17.3.2008	12.25:0
	Surgery	Surgery unit	8:01:00	0.4.200
67		Solder's curre	3.4.2008	
	Firstaid	First aid unit	7:45:00	
67	Ward 5		6.4.2008	
	ryard 5	Ward	12:15:00	
73	Firstaid	and the second second	27.4.2008	
73		First aid unit	27.4.2008	2.5.200
3	Ward 2		7:04:00	12:14:0
73		Ward	28.4.2008	28.4.200
9	Surgery	Surgery unit	8:22:00	10:45:
		Surgery unit	0.11.0	



#### **Application areas**





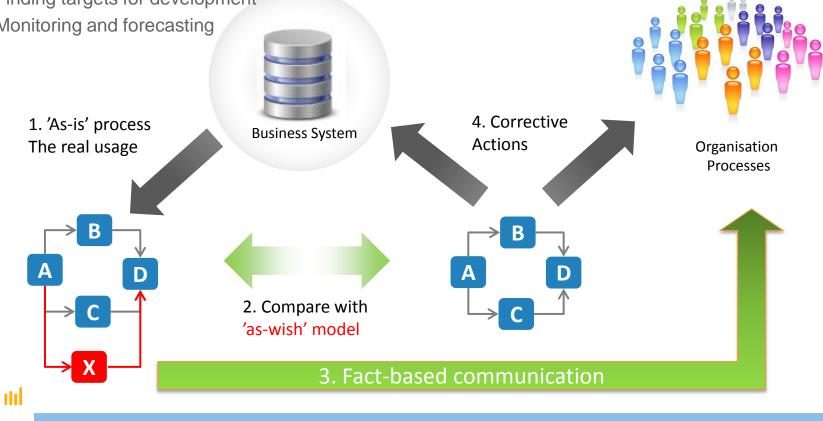
#### Deliverables and benefits

JPR

Deliverable	Contents	Benefits
Business Process models	How activities are performed establishing end-to-end processes	Understand current processes, identify best practice, identify problems and bottlenecks, improve processes.
Organizational models	How various organizational units co- operate	Understand and improve cross-organizational co-operation, remove bottlenecks.
IT System documentation	Show how various IT systems are actually used during the process	Document and validate IT system usage, educate users, develop IT systems.
Performance metrics	Basic measures including processing times, waiting times	Review performance, set clear goals and manage improvement initiatives.
Segment Analysis	Comparison reports showing the differences between selected segments	Understand segments and improve segment- specific procedures.

#### Supports fact-based communication and process management

- QPR ProcessAnalyzer provides
  - quantitative facts about the process compared with opinions or qualitative assessments
- Use the information in:
  - Coaching the organization
  - Finding targets for development
  - Monitoring and forecasting

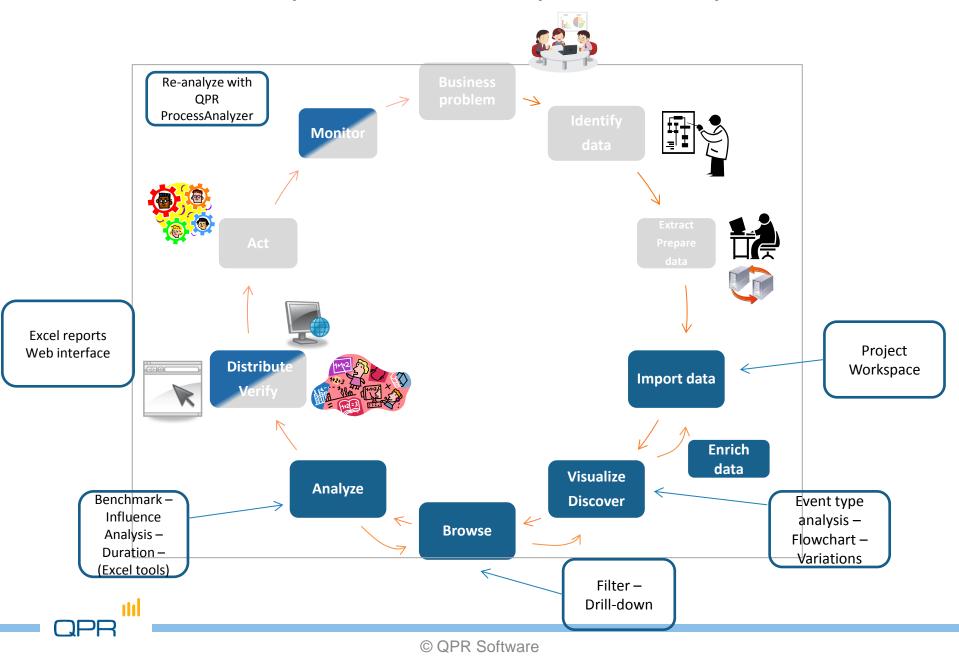


# Focus of the training

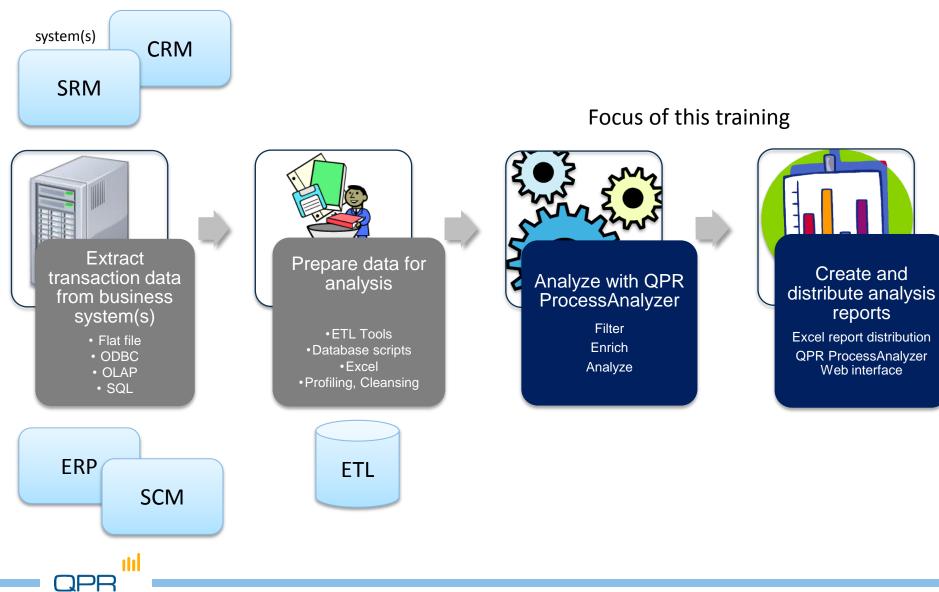
QPR ProcessAnalyzer and Business Process Management



#### QPR ProcessAnalyzer and the analytical BPM cycle



#### Focus of the training



# Steps in more detail

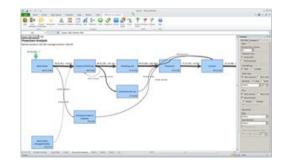
Business problem	<ul> <li>define the problem and stakeholders</li> <li>translate the business questions into analysis questions</li> </ul>
Identify data	<ul> <li>scope the analysis in technical sense</li> <li>find relevant data in source systems</li> <li>find key experts and documents</li> </ul>
Extract data	<ul> <li>extract the data from the source system, and</li> <li>load it into preparation environment</li> </ul>
Prepare data	<ul> <li>prepare the data for QPR ProcessAnalyzer</li> <li>by transformation to Cases, Events and Attributes that match the analysis questions</li> </ul>
Import data	•Import Event and Case data into QPR ProcessAnalyzer
Process analysis	<ul> <li>Validate the quality, completeness, and relevance of the data and transformations</li> <li>Discover - Browse - Filter - Drill-in - Examine Cases - Analyze</li> <li>Enrich the data by creating new attributes</li> </ul>
Verify	•Check that the results are adequate from the organization, source system, and reporting systems
Distribute	•Distribute the results of the analysis (Excel reports & web interface)
Act	•Plan and implemetn beneficial actions for business process
Monitor	<ul> <li>Follow the effect of the the actions by repeating the analysis cycle</li> <li>Using ProcessAnalyzer and/or by other means</li> </ul>

# Summary

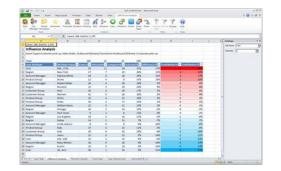
- Helicopter-view discovery
  - The actual process visualized based on your data
  - See relevant metrics in process context

#### Process details and analysis

- Interactive browsing, filtering, selection
- Viewpoints into bottlenecks, variations and deviations
- Drill-down, case-based reasoning
- Fact-based communication means
  - Discovery of the problem areas of the process, based on the data → no longer speculative
  - Distribute the results to organization







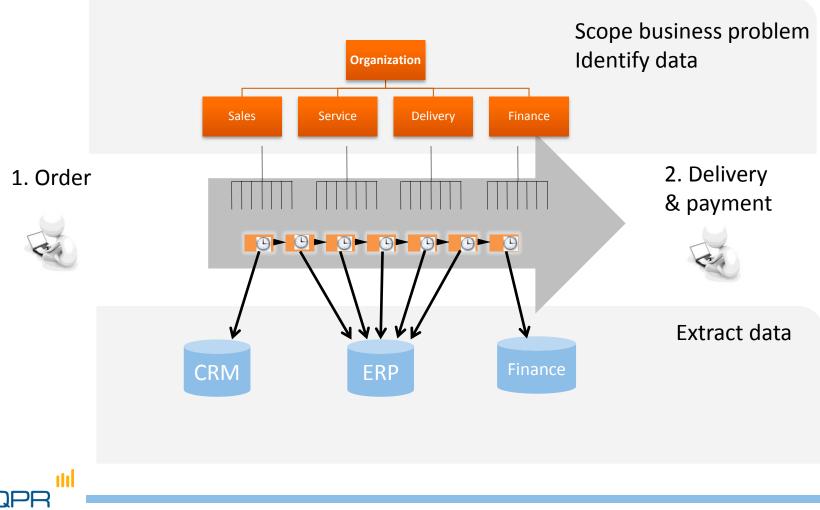
# **QPR ProcessAnalyzer in practice**

Example of Order-to-Cash analytics





#### Scoping: Order-to-Cash process





#### Import data

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	2	220876	Invoice	18.11.2011.15		Finance	Los Angeles	625 William Davis	Shirtz	Kids					
	1.5	220876	C. 700000 (7. 0000 / 0000 / 0000	14.11.2011 4:		Delivery	New York	1124 Patricia White	Socks	Men					
			Customer pick-up	17.11.2011 #1	A Contraction of the second	Sales	Austin	69 William Davis	Socks	Kids					
			Shipment	17.11.2011 14/	the second se	Delivery	Las Angeles	422 William Davis	Shoes	Worken					
	2		Sales Order	11.11.2011 18:		Sales	Resi Tork	1308 Petricia White	Shoes	Workert					
			Payment received	20.11.2011.01		Finance	Los Angeles	687 William Devis	Socks	Kids					
			Delivery Changed	1.7.2011 #1		Delivery	New York	1060 Patricia White	Shirts	Men					
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	- F	258100		3.7.2011.91	7 Shipment Unit	Delivery	Chicago	821 Mery Wilson	Shoes	Women					
	1 H H		Sales Order	25.6.2011 171		Sales	Res York	1132 Mary Wilson	Hats	Kids					
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			Shipment		9 Shipment Unit	Delivery	Delles	341 Paul Jones	Shirts	Kids.					
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	- P		Outbound Delivery	10.10.2011 83	and the second se	Delivery	Austin	78 Paul Jones	Jeans	Worken					
	9		Shipment		2 Shipment Unit	Delivery	Houston	239 Patricia White	Shirts	Kids					
	1		Sales Order	8.10.2011 6:	and the second se	Sales	Dallas	645 Patricia White	Halts	Men					
			Payment releived	22.10.2011 213		Finance	Houston.	773 Patricia White	Hets	Men					
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		553614		4.11.2011 12:		Finance	Chicago	524 Mary Wilson	Jeans	Worben					
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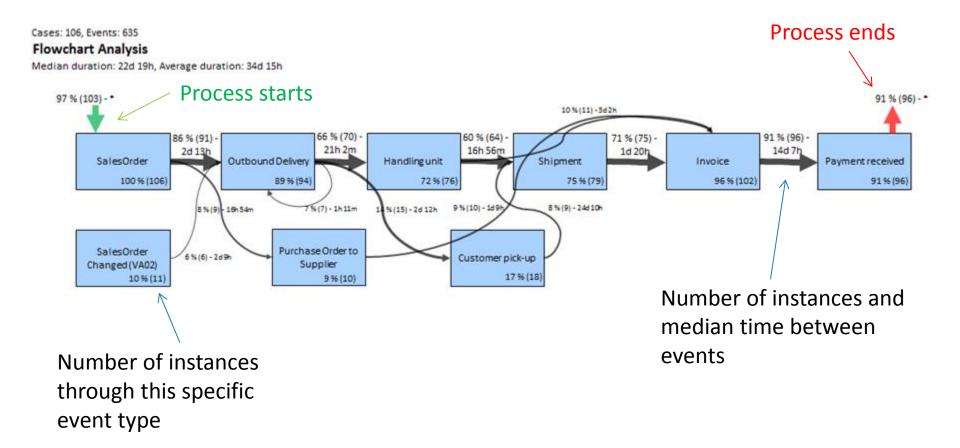
**Event type Timestamp** (activity name)

Optional: attributes, e.g. product group, organization unit, site, resources

• Note: MS Excel can show up to 1 million rows.

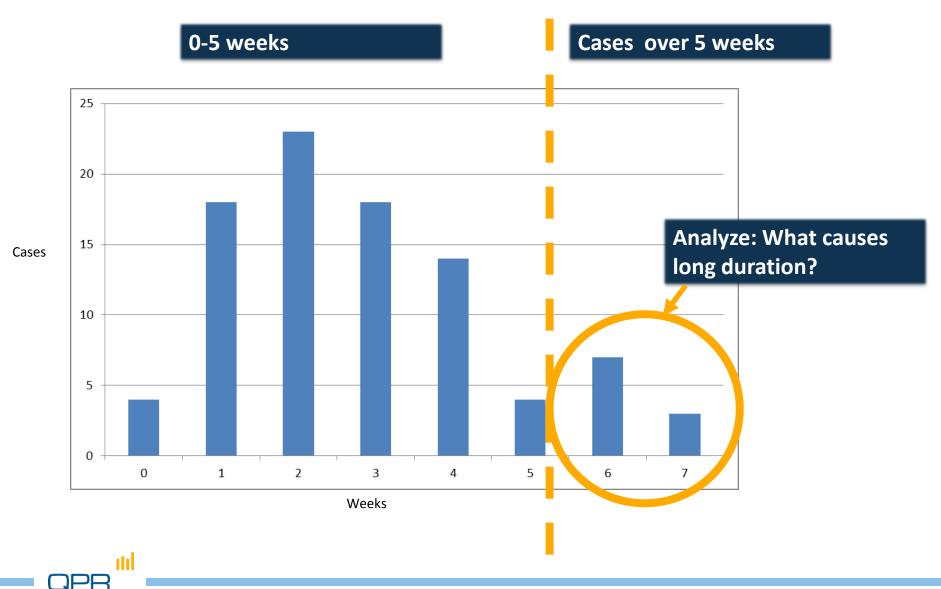


#### Visualize – Discover - Select











#### Root causes

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Influence Analy	vsis	Lor	ng dura	tion oc	curs frea	quently			
Event Types=Purchase	•								
									-
Total		106	10	96	9%				
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Product Group	Jeans	12	6	6	50 %	41 %	5	49 %	
Region	Austin	18	4	14	22 %	13 %	2	23 %	
Account Manager	Linda Jackson	8	2	6	25 %	16 %	1	. 12 %	
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Customer Group	Men	36	4	32	11 %	2 %	1	. 6%	
Region	New York	27	3	24	11 %	2 %	0	5 %	
Account Manager	Mary Wilson	18	2	16	11 %	2 %	0	3 %	
Account Manager	Paul Jones	9	1	8	11 %	2 %	0	2 %	
Customer Group	Women	31	3	28	10 %	0 %	0	1%	
Account Manager	Robert Miller	34	3	31	9 %	-1 %	0	-2 %	Neutr
Account Manager	Patricia White	24	2	22	8 %	-1 %	0	-3 %	1.1.1
Cost	414830	35	3	32	9 %	-1 %	0	-3 %	relation
Region	Dallas	14	1	13	7 %	-2 %	0	-3 %	
Product Group	Shirts	25	2	23	8 %	-1 %	0	-4 %	
Cost	18413	36	3	33	8 %	-1 %	0	-4 %	
Region	Chicago	16	1	15	6 %	-3 %	-1	-5 %	
Customer Group	Kids	39	3	36	8 %	-2 %	-1	-7%	
Region	Los Angeles	18	1	17	6 %	-4 %	-1	-7%	
Product Group	Shoes	12	0	12	0 %	-9 %	-1	-11 %	
Ассоците манаден	Willidill Davis	15	v	13	U 70	-3 /0		-12 /0	
Region	Houston	13	0	13	0 %	-9 %	-1	-12 %	
Product Group	Hats	37	2	35	5 %	-4 %	-1	-15 %	
Product Group	Socks	20	0	20	0 %	-9 %	-2	-19 %,	

#### Long duration occurs infrequently

# Architecture

- QPR ProcessAnalyzer Xpress
- QPR ProcessAnalyzer Database
- QPR ProcessAnalyzer Pro

### QPR ProcessAnalyzer product options

#### QPR ProcessAnalyzer Xpress

The stand-alone version

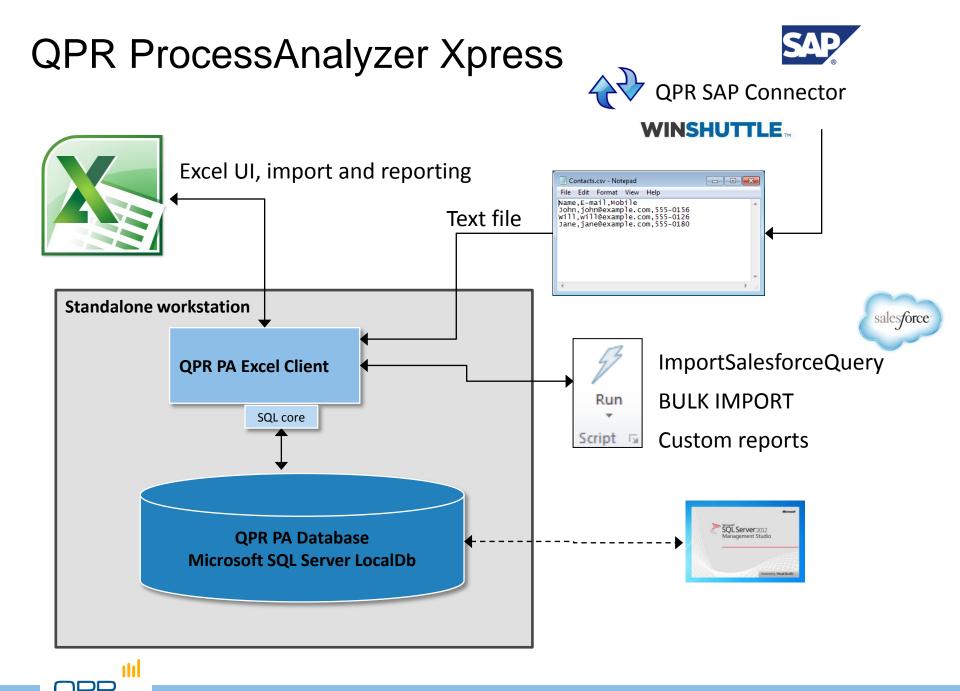
#### QPR ProcessAnalyzer Pro

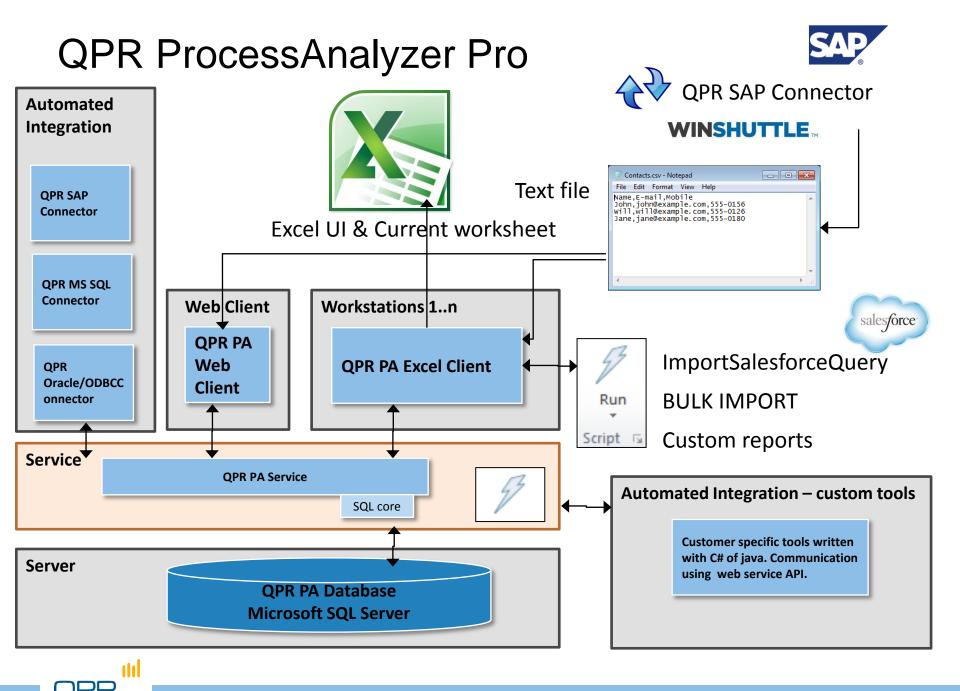
Uses a QPR ProcessAnalyzer web service

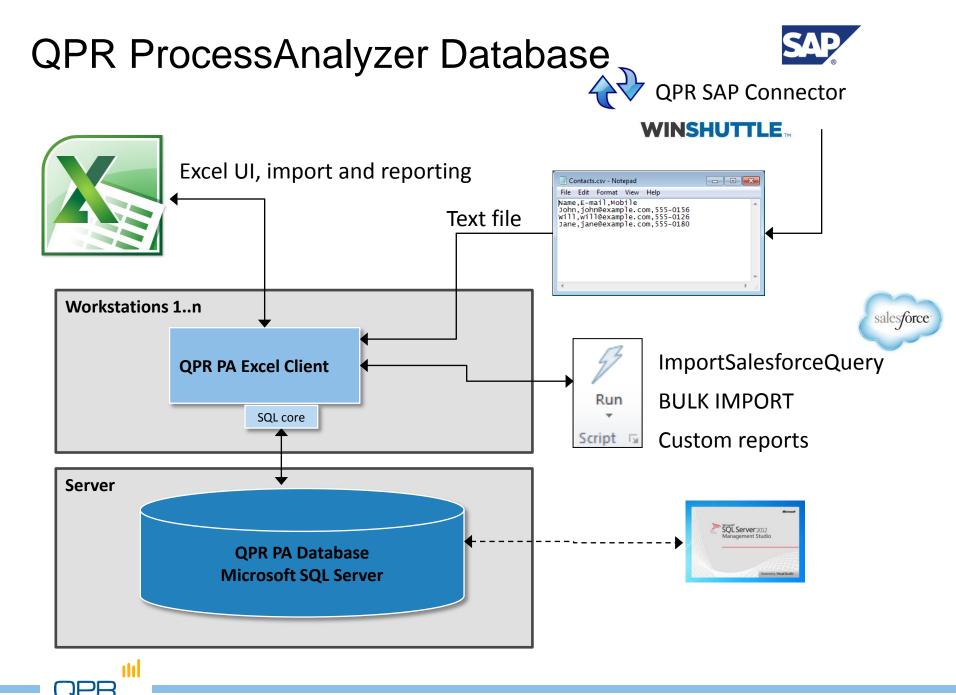
#### QPR ProcessAnalyzer Database

Uses a direct database connection to an MS SQL Server









# **Getting started**

Starting QPR ProcessAnalyzer Documentation Loading the data Creating a model

### Explore, ask, analyze, show!

- QPR ProcessAnalyzer is an interactive ABPD tool for "making questions and finding answers" on process data by
  - exploring (discovering, visualizing, and browsing) the process in a holistic, visual way
  - making analysis on process features and causal relations
  - drilling into details
- Analysts' business is to
  - obtain appropriate data in right format
  - find out and state the relevant "questions for data"
  - find the answers by using QPR ProcessAnalyzer
  - come up with more questions and findings
  - help stakeholders and other experts to understand the results

### Functions needed to get started

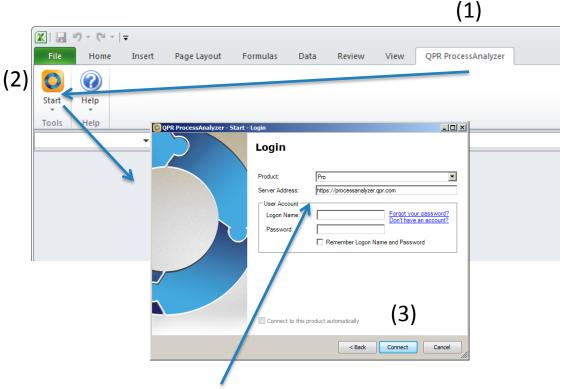
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Log in / out **WIKI** View session information and operation log Demo data Version information Select project / process model Product activation Import data from Excel sheets to ProcessAnalyzer Path Influence Cases Variations Events Event Flows Bookmark Run Flowchart Duration Profiling Include Exclude Change Help Project Manager Workspace Types Only \* Script Analysis Help Change password User management

## Start

- Excel add-in starts from the tab

   (1)
- Select "Start" to give your credentials either as a Pro (= the cloud service) or Xpress user (= the standalone version)
- If you use the Xpress version, product activation is first required
- For logging out, select Start > Logout



Default address for the web service (in Pro version)

In special configurations the address may be different

Tip: In certain circumstances MS Office may deactivate add-ins. If the tab for already installed ProcessAnalyzer disappears, check the status of QPR ProcessAnalyzer add-in from MS Office Excel options.

### Start

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analysis models) The Excel add-in connects to the QPR ProcessAnalyzer service. Once the connection is established successfully, the Project Workspace dialog appears. (Note that the contents of the listed projects may vary from the screenshot below.) QPR ProcessAnziyzer - Project Workspace - [D] × · 1d: 5 Project SAP\_OrderToCash Click "Open" to open the highlighted model or "Cancel" to proceed without Models Data Tables opening Drag a column header here to group by that column T... \* Project Created On Created By Fi... B... E... C... E... O... Last Modif... Last Modified By Model SAP Order... OtC model 4.2.14 12... Administrator 0 635 106 16 5 2 3 4.2.14 12... Administrator 1 Available models X [Type] <> 'Project' Edit Filter Delete T Show Deleted Models Open Properties. Import ... Copy New . Cancel

Active project (collection of process

## Getting demo data

) 😡	Project	Bookmark	Flow	hart Duratio	n Profiling		ifluence Cas	Variation	Events E	P 3	Include Ex	dude Char	nge Hel			7
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- Let's start with built-in sample file for OtC process
- Select "Help" from ribbon and load Sample file "SAP\_OrderToCash"
  - Tip: for documentation & instructions refer to QPR ProcessAnalyzer Wiki
  - Wiki opens from "User Manual"
- In the Excel file:
  - Event data, Case data
  - Short instructions

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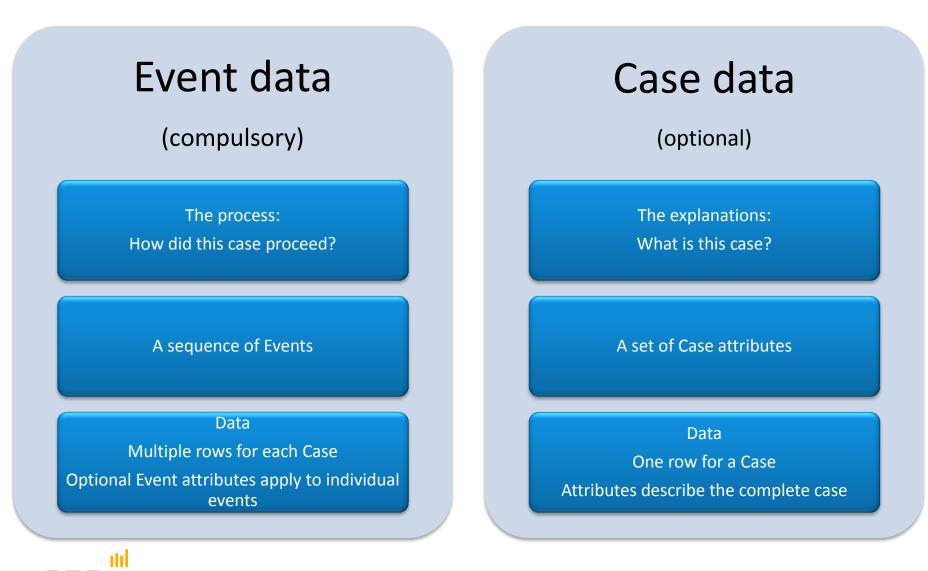
Exercise questions

# **Cases and Event types, Events, and Timestamps**

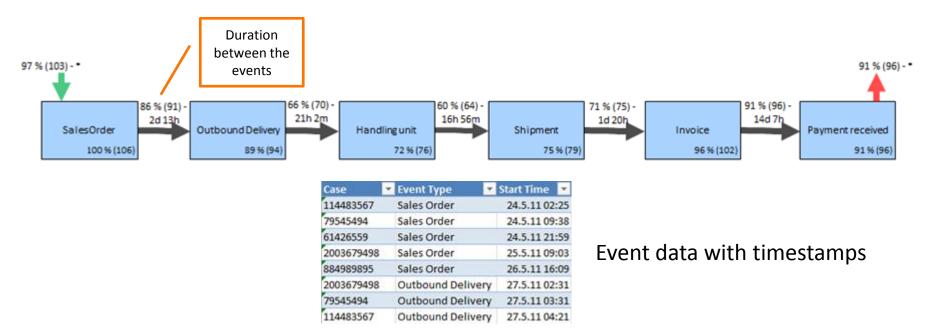
Relation of QPR ProcessAnalyzer data and process visualization



#### Summary of QPR ProcessAnalyzer data concept



### A case is a sequence of events



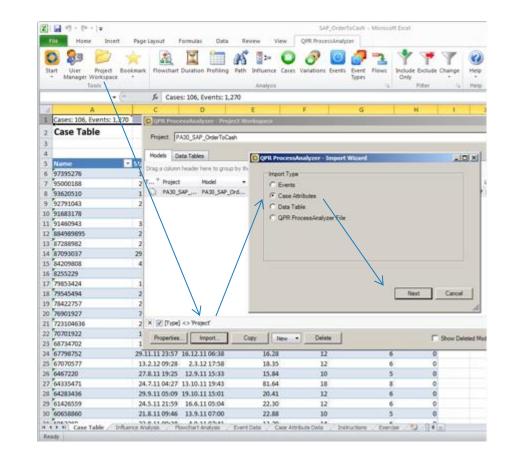
- Event type = name of an event ("activity name")
- Event = specific event with a timestamp
- Duration = time between successive event timestamps
- There is only one timestamp associated with an activity
  - Tip: if the start and end times of an activity are of importance, code them as two events e.g. Sales Order (start) / Sales Order (end)

# Import



## Import data from Excel sheets

- Start with "Project Workspace"
- Select "Import"
  - Note: what is in the project/model list is not of importance here
- Select Events, Case Attributes or Data Table
  - Example figure applies to "Case Attributes"
- The fourth radio button "QPR ProcessAnalyzer File" is meant for Exported Model



see Wiki

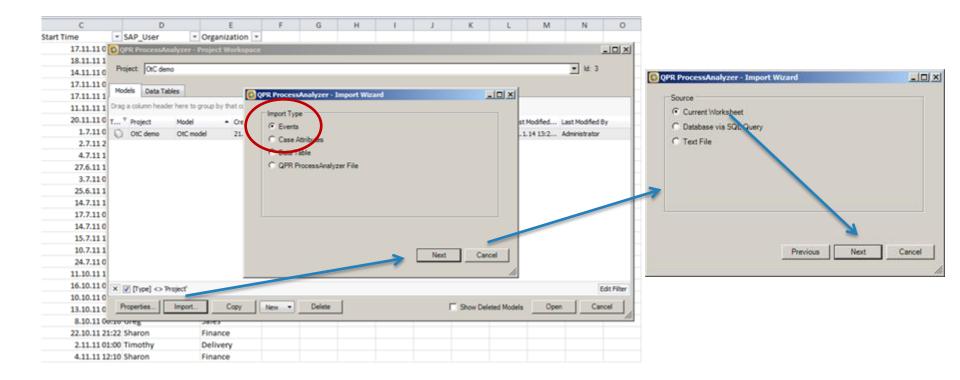
# (1) Import Events and Event attributes

- Select the sheet with Events and Event attributes
- Select "Project Workspace"
  - Note: what is in the project/model list is not of importance here...

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7		ales Order	11.11.2011 1	Sales	-			
8		ayment received	20.11.2011	Finance				
9		elivery Changed		1.7.2011	Delivery			
10		landling unit		2.7.2011 2	Delivery	-		
11	2381009 1			4.7.2011 1	Finance			
12		outbound Delivery		27.6.2011 1	Delivery			
13	2381009 5				Contraction of the local division of the loc	pment Unit	Delivery	
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15		landling unit		14.7.2011 1	Delivery			
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# (1) Import Events and Event attributes

Ensure that the "current worksheet" is the one that includes the proper data!



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# (1) Import Events and Event attributes

#### Create a new model

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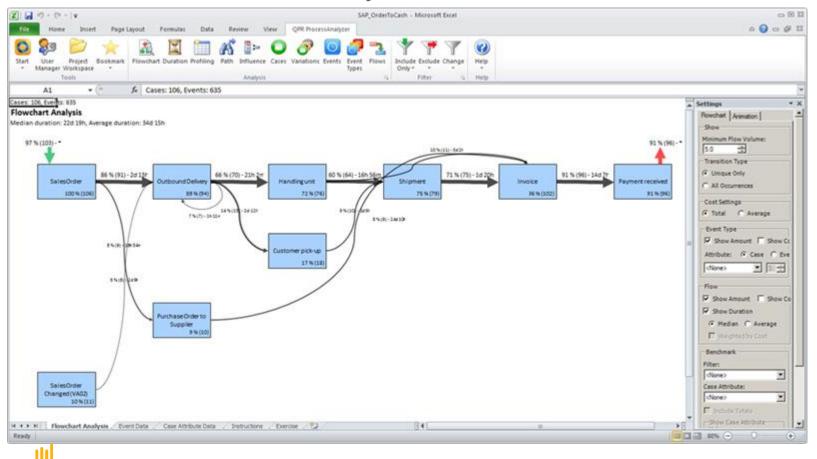
					have similar access rights to	
PR ProcessAnalyz	zer - Import Wizard		x		models within a project.)	
estination						
Create New Mod	el	-				
Project:	OtC demo	▼ ld: 651		2. Give	a name for the model.	
Model Name:	Model Name: My OtC model					
) Add To Existing Project:	OtC demo					
Model:	OtC demo					

1. Select Project. Models are

organized into Projects. (You

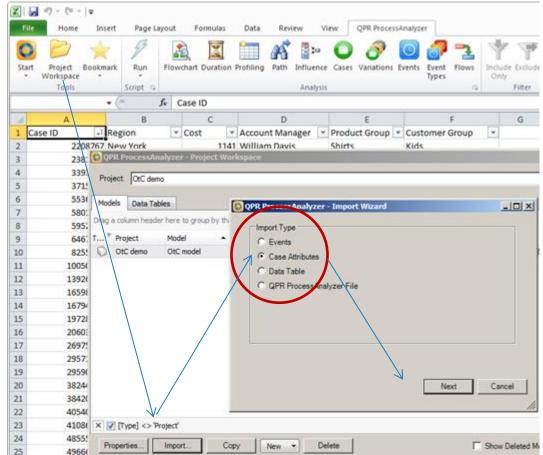
#### **Process Model**

Your first model! QPR ProcessAnalyzer automatically renders the Flowchart Analysis



# (2) Import Case attributes

- Select the sheet with Case attributes
- Select "Project Workspace"
- Proceed as with events but remember to select "Case Attributes"





### (2) Import Case attributes

Ensure that the "current worksheet" is the one that includes the proper data

QPR ProcessAnalyzer - Import Wizard	
Source     Orrent Worksheet	📀 QPR ProcessAnalyzer - Import Wizard
Database via SQL Query	Destination
◎ Text File	Create New Model
	Project: OtC demo VId: 651
	Model Name: SAP_OrderToCash
	Add To Existing Model
	Project: OtC demo  Id: 651
Previous Next Cancel	Model: My OtC model view Id: 1654
model (ev	ents) so
use <b>Add T</b> e	Existing

# Details

# Details and advanced features of data load and data format



#### Case vs. Event attributes in practice

- Conceptually
  - Case attribute refers to a complete Case
  - Event attribute refers to individual Events
- Technically
  - An attribute can be used as a Case attribute if it can have only one value during one Case
    - Example: Opportunity creator is conceptually related only to Order creation, but can be used as Case attribute (since it can't get several values during a case)
- Current usage in analysis tools
  - Case attributes can be used in Influence analysis and Benchmarking, Profiling, and Flowcharts, and Case analysis functionality
  - Currently Event attributes have more limited use: Flowcharts and Profiling
    - Note: Even if some attribute is "conceptually" associated with an event, it can be used in analytics as a Case attribute as far as the technical specification holds. That is, the attribute value must be unambiguous for one Case.



### Load data (format details)

- Event data
  - Excel sheet format
    - First line must have a header
    - First three columns are always reserved for CaseID, Event type name, and Timestamp in this order. Yet there must be a label, it may be whatever.
    - Timestamp must be in date/time format
    - There may be additional Event Attributes. Their label is taken as the labeling in Process Analyzer
      - There is a reserved, special label "Cost" that defines Event Cost
  - Format (CSV, MS SQL)
    - Refer to Wiki http://devnet.qpr.com/pawiki/index.php/Workspace
- Case data

111

- Excel sheet format
  - First line must have a header
  - First column is always reserved for CaseID. Yet there must be a label, it may be whatever.
  - From 2nd, 3rd, ... columns are the Case attributes. Their label is taken as the labeling in Process Analyzer
    - There is a reserved, special label "Cost" that defines [Case] Cost.
- Format (CSV, MS SQL)
  - Refer to Wiki http://devnet.qpr.com/pawiki/index.php/Workspace

# Load data (format and functional details)

- Event data
  - There must not be
    - Missing case ID for any line
    - Missing timestamp for any line
  - If you load events in several batches, these are *always appended* to data
    - You don't have to prepare and load all data at once, but you can load it in several batches
    - You cannot add new *event attributes* for existing events nor overwrite existing ones
  - You cannot remove events from the model
    - Tip: If you make a mistake, and don't want to start a new model from scratch load only the erroneous event type again on a new name and exclude the invalid event type in analysis
- Case data
  - There must not be
    - Duplicate case IDs in the same file
    - Missing case ID for any line
  - There may be case IDs for which there are no Events in the model. These are stored, but not used in analysis.
  - Loading additional case data
    - **Case attributes are recognized by their labels**: they may appear in whatever order but remember that the first column is always the case ID, no matter what its label is.
    - For existing case IDs and attributes: if you load the same case IDs again, the data is overwritten
    - If there are new case attributes, these are appended
    - You can add new case attributes to existing cases and overwrite existing values
  - You cannot remove a case attribute from the model



#### Data Table Import

- Data Tables are user-defined tables tied to projects in QPR ProcessAnalyzer Service
- You need Administrator rights to the project to import them
- Imported tables can be used in scripts

Import Type	
	Last Modified Last Modified By
C Case Attributes	21.1.14 13:2 Administrator
Next	Cancel
	Case Attributes C Data Table C QPR ProcessAnalyzer File



#### More advanced: SQL and CSV

- Direct import from CSV files or MS SQL database
  - If data is readily in MS SQL database / CSV, one will skip the redundant step of importing it to Excel and again to ProcessAnalyzer
  - Especially useful with large amounts of data (no Excel restrictions)
- See Wiki for instructions



#### Manage scripts

Scripts allow user to develop ETL scripts in their own context and share the ready-made scripts inside a project

	X		Book1 - Microsoft Excel	_
1. Access Script Manager	File Home Insert Page Layout Formulas Data Revie Start Project Bookment Workspace	Influence Cases Variations Events	QRR ProcessAnalyzer           Image: Stream of the stream o	
from the Script tab	Cases: 106, Events: 635	Analysis	riner og riep	
	Cases: 106, Event <sup>2</sup> : 635 <b>Flowchart Analysis</b> Median duration: 22d 19h, Average duration: 34d 15h 97 % (103) - *			er (oc) .
	97% (103)	QPR ProcessAnalyzer - Script M	ot Manager	.% (96) - *
	86 % (91) - 2d 13b	Context: System -	S QPR ProcessAnalyzer - Script Properties	
	Sales Order Outbound Delivery	Drag a column header here to group		
	100 % (106) 89 % (94)	Context T Name System Enumerate events	Script GUID:         1a50e058-3cde-4443-a721-40e8e206d937           s         Support Link:	% (96)
	7 % (7) - 1h 1:			
		Enumerates the events wihin a event_row: simple enum		
	8 % (9) - 14h 54m	System Flow durations Additional information of flow du	Description:	
		Flow durations computes the nu Reports also the number of flow flow.	e nul average duration, and percenties 0, 10, 25, 50 (median), 75, 90, and 100 (max) of duration of paths starting from "Start" and ending	
For more information on	6 % (e)} td 9h	System Path durations Path durations. Column 'Start' si and percentiles 0, 10, 25, 50 (mer		
		paths wrt to Start-End event ty	ith (SELECT 'AnalysisType', '6') UNION ALL	
ETL scripts, see Wiki	Purchase Order to Supplier 9 % (10)	System Rename & offset ever Copies the current model into no must contains a) new names for The data table can be construct	(SELECT 'MaximumCount', '0') UNION ALL (SELECT 'FilterId', convert(char,@_filterId)) UNION ALL for (SELECT 'TargeTable', 'fevent')	
		System Simultaneous events		
	Sales Order Changed (VA02)	Properties Run	<pre>select fevent.[Case],fevent.[Event type],fevent.[Start time], ROW_NUMBER() OVER(PARTITION BY [Case] ORDER BY [Start Time],[Event Type] ASC) into frep from fevent;</pre>	
	10 % (11)		print 'Removed default fields & added ranknum'	
			<pre>insert into #rep ([Case], [Event type], [Start Time], rank_num) select [Case], 'START' as [Event type], min([Start time]) as [Start time], 0 as</pre>	
			<pre>insert into #rep ([Case], [Event type], [Start Time], rank_num)</pre>	
			Show in Script Gallery Hide Script Details	
ud	K • • M Flowchart Analysis / Sheet1 / Sheet2 / Sheet3 / ? ]		Save Cancel Edit Run Close	

# Discovery

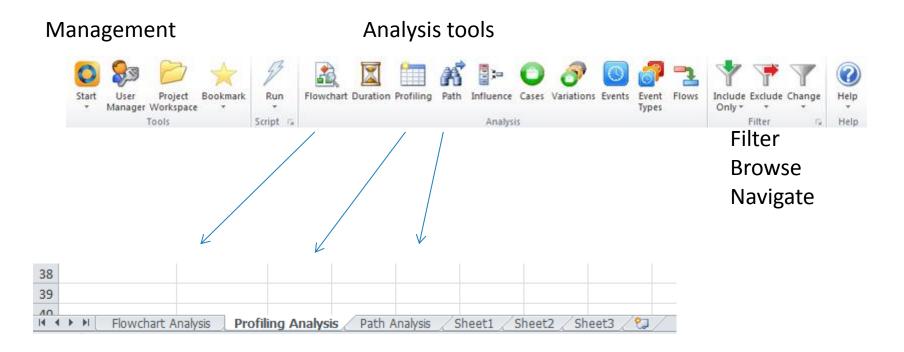
Flowchart Path analysis Selecting, Filtering



### Analysis Tools used & Excel sheets

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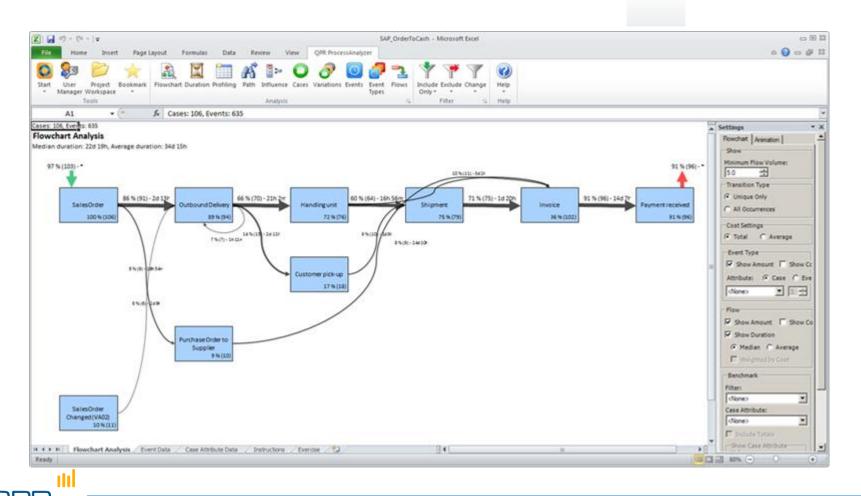
- In this section, we use three Analysis tools (flowchart, profiling, and path) from the Tools ribbon
- Whenever use start an analysis, the result will appear on a specific Excel sheet
- When you re-run the analysis, the corresponding sheet gets overwritten
- Tip: If you wish to save an analysis result, rename the sheet on a non-reserved name.



#### Flowchart view

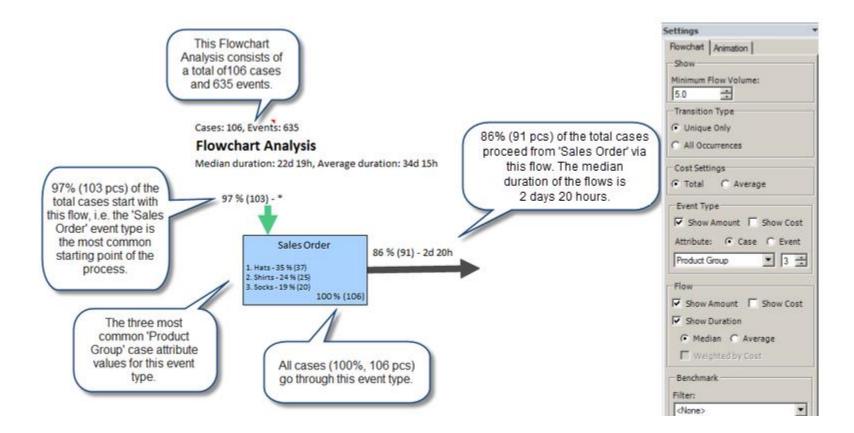
#### You can re-run flowchart analysis by clicking





#### **Basic concepts**

Flowchart view elements

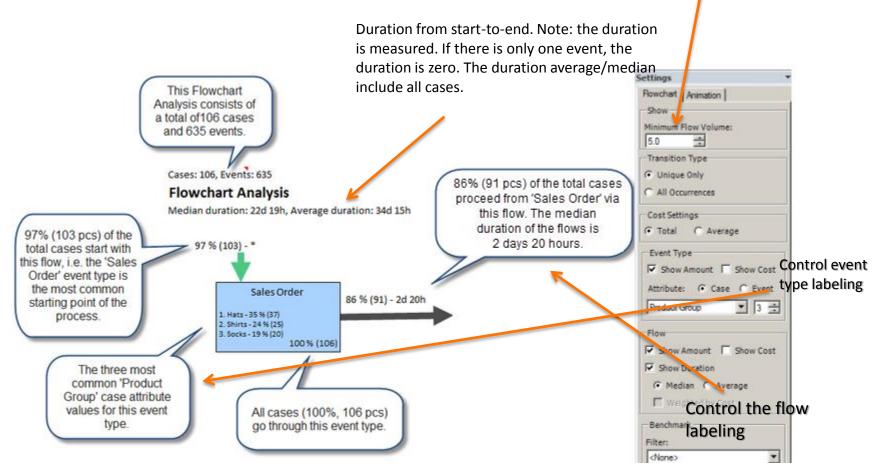




#### **Basic concepts**

# Don't show flows that involve less than 5% of

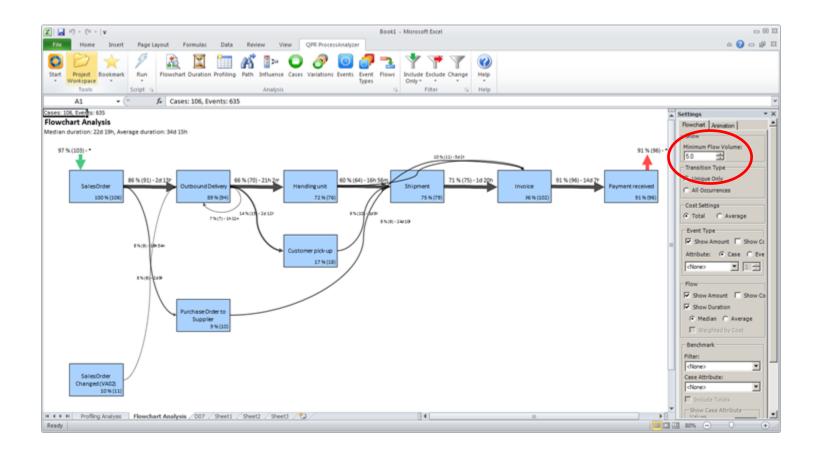
cases



#### Example

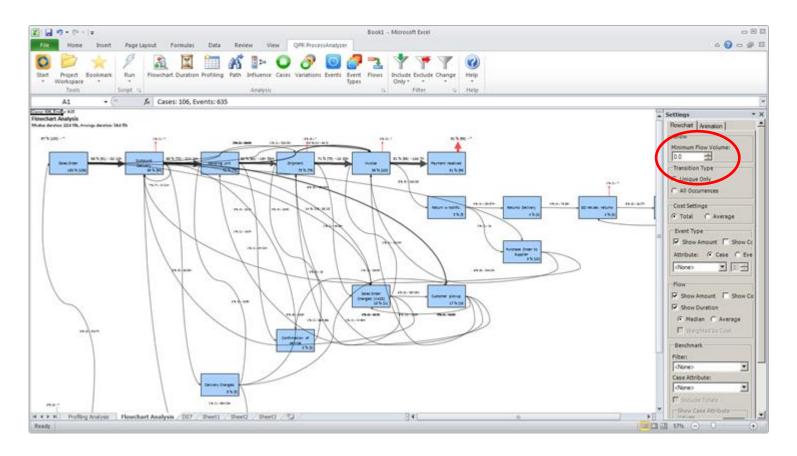
- Show the data event ID etc.
  - Look at the high level 'as-is' image which is simple
  - Lower the flow volume from 5.0 to 0.0 and see how "the spider web" appears and the reality is not as simple as one expects it to be
  - Example of **conformance mapping**:
    - the organizations/process owners/analysts can see if the created process model matches reality
    - Add also the Cost/ Case attribute information to the event type





#### 1. 'as-is' situation

Here is the current process. It looks fairly clean and functioning. Note that the minimum flow volume is at 5 - change it to 0.



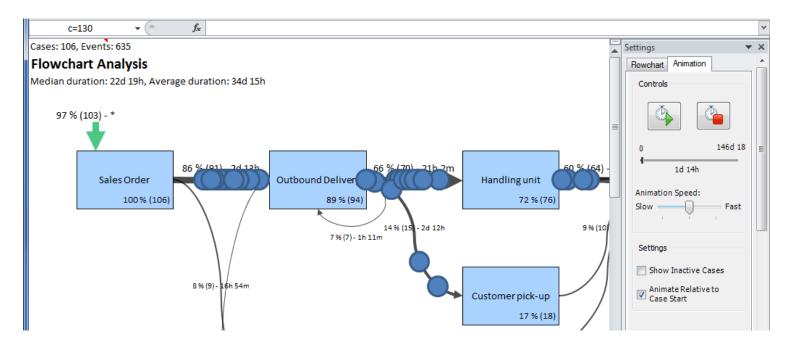
#### 2. The spider web 'as-is'

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With 0 as the Flow Volume, the real status of the process flow is clearly shown with all its deviations.

#### Flowchart animation

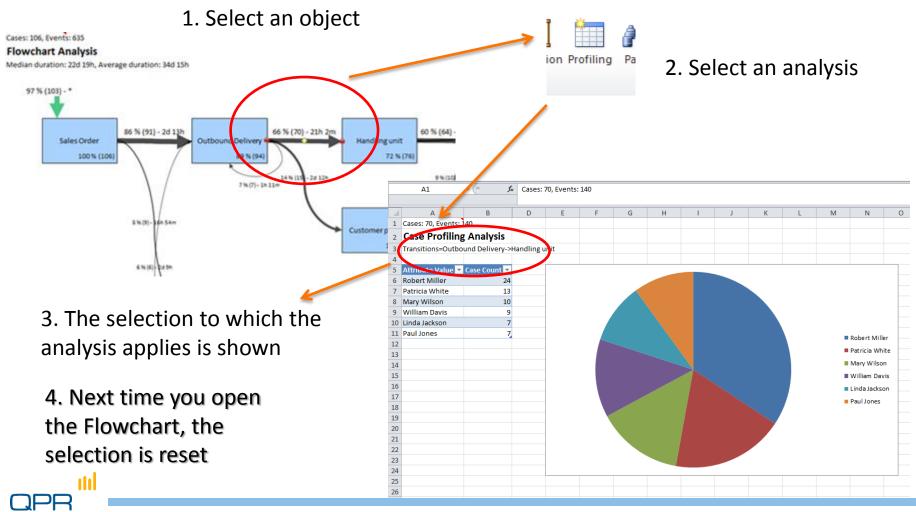
- Shows the execution of cases according to their sequence and timestamp durations
- Helps in visualizing bottlenecks and problems in the process



# Drilling-down and analyzing

- From most analysis views you can select
  - 1. graphical objects (event type boxes, flow arrows, and/or start/termination arrows)
  - 2. cells from tables
- After selection, you can start any other analysis tool from the ribbon
  - The analysis is now performed once on the subset of data that you just selected
  - In order to continuously use a specific subset of data for analysis, you use Filters: Include and Exclude
- Tip: In addition to selecting the objects from the Flowchart view you can for example
  - Select specific variations in the Variations view
    - select Influence to know the characteristic attributes for these variations
    - select Duration to see the cycle time of the variation
  - Select a certain path in the Path view and check all cases (Case analysis) or that go through this path
    - Example: see from which sub-variations (possibly labeled using event attributes) one arrives to a certain event type

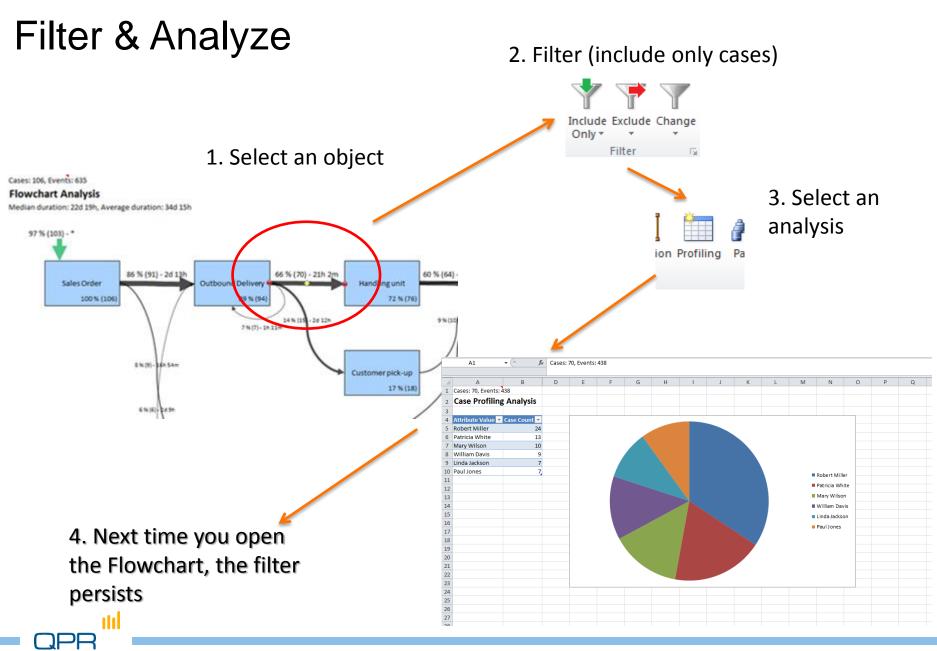
#### Select & Analyze



# Filtering



- A persistent selection can be made by filtering
  - Cases
  - Event types
- Filtering allows
  - Concentrating on relevant parts of the process in the context of the analysis task. Examples:
    - analyze only Los Angeles (include only the cases with the case attribute region=Los Angeles in the Profiling view)
    - analyze only the cases not yet invoiced (exclude cases that contain event "Invoiced" in Event Type table or Flowchart...)
    - analyze the full lead time between Standard order and Picking request (exclude other event types)
  - Cleansing erroneous or exceptional behavior



# Filtering

- Note that there is now no selection label
  - Cell A1 shows that there is a filter
  - Filter appears to Filter stack
- We'll come back to this later on

	63 Profiling Analysis
Case Profilin	AProcessing time: 0,067 seconds
7	Created: 22.1.2014 8:42:24
Attribute Value	Filter name: Default (Id=39123)
	Model name: OtC demo (Id=25400) Model created: 22.1.2014 8:40:32
Robert Miller	# Cases: 106 Total. 106 Visible
Patricia White	# Events: 635 Total, 635 Visible
Mary Wilson	# Activities: 16 Total, 16 Visible
William Davis	
	AnalysisType=10
Paul Jones	MaximumCount=100
Linda Jackson	FilterId=39123
	ViewType=Case Table ShowRelativeStart=False
	ConfidencePercentage=50
	SelectedActivityCounts=
	SelectedCaseAttributes=
	SelectedEventAttributes=
	IncludeDurations=True
	DurationType=0
	DurationWeightedByCost=False
	CostType=0
	ShowCostForFlow=False
	ShowCostForEventType=False
	ShowAmountForFlow=True
	ShowAmountForEventType=True
	MinTransitionUsagePercentage=0.05 TransitionType=0
	IncludeLayout=False
	IncludeStatistics=False
	ProcessAnalysisType=4
	SelectedAttributeType=924869
	AttributeName=Account Manager
	TotalEventCount=635
	TotalCaseCount=106
	DatabaseId=dcf4daa5-136b-45ae-b819-c749a14034a6



### Filters (details)

- Filters can be created almost from any selection made in any analysis view selection
  - A restriction: you cannot select specific *Events* to be filtered (only event types)
- Filters are applied "on top of each other"
  - i.e. you narrow your event type / case set as you proceed
  - Filters are collected into a stack, and you can recall an earlier filter whenever you wish
- You can specifically remove the previously made case, event type, or variation filter from the current filtered view
- When including cases by selecting several Event Types, QPR ProcessAnalyzer uses AND operation: you pick cases that include all of the selected events





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0

Start

Home Insert

Workspace

A1

Cases: 106, Evenis: 635

100 % (106) - \*

Teals

Project Bookmark

SalesOrder

100 N (106

Run

86 % (91) - 2d 13h

+ (\*\*

Another "helicopter view" for variation oriented view

Outbound Delivery

Involce

7%(7

4.5 (8)

15(7)-1515

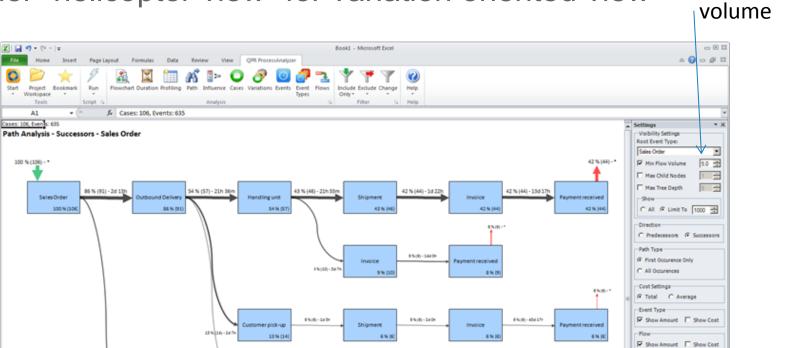
85-10-254 te

Purchase Order to

Flowchart Analysis / D07

8 % (2)

Supplier



Flow

Show Duration @ Median C Average Weighted by Cost

Expand

Collapse

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5 -

Expand

Benchmark

Case Attribute:

Include Totals Show Case Attribute Values

C All G Limit To

Filter: (None)

(None)

H 4 F H Path Analysis / Profiling Analys

1%(P)-38454



85(8)-15(15)

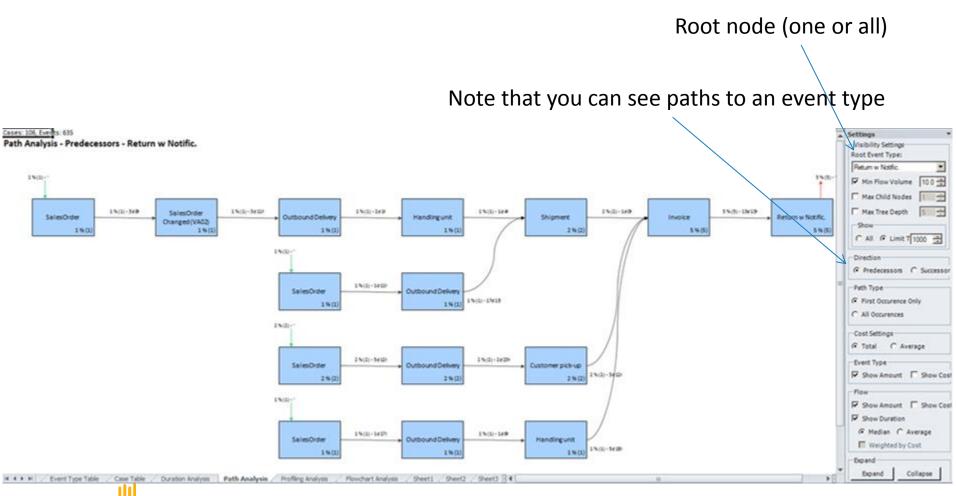
45(0)-1

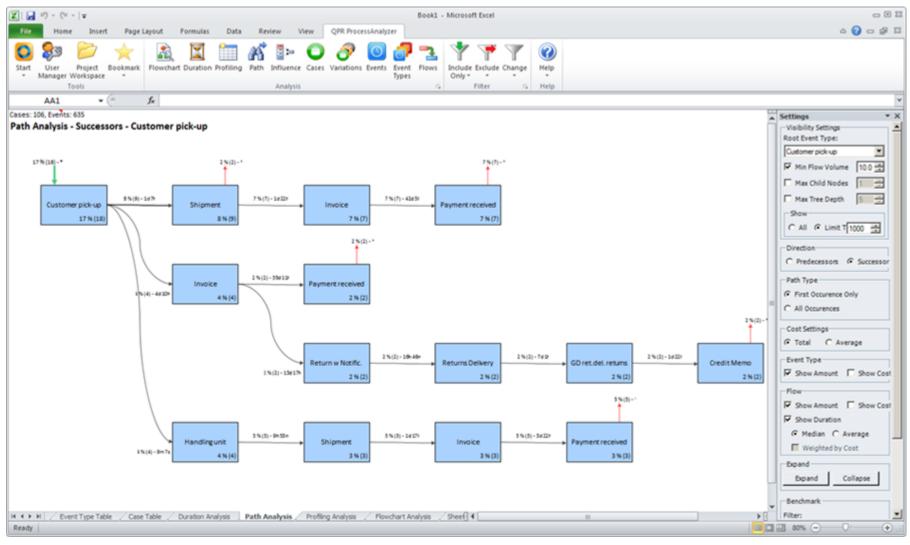
4.14 (8)

Payment received

#### Successor / predecessor paths

You can trace how the process ends up in a certain state





#### Path

Look at the variation and see what process steps usually follow or lead to the variation.

# Flowchart vs. Path view

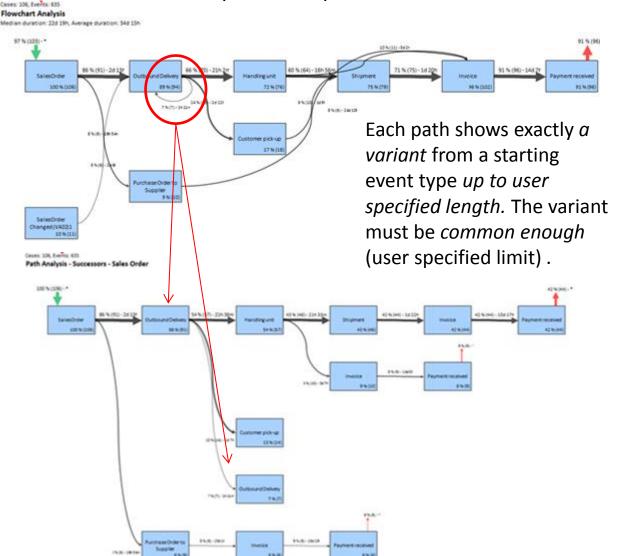
#### **Flowchart view**

- Ideal for overview
- Capable of compactly showing all transitions and event types
- Each event type and transition type shown only once
- Based on the same transition table as "Flows"

#### Path view

- Ideal for getting precise understanding of process variations in an structured manner
- Capable of showing all variants unambiguously
- Event and transition types reappear
- Based on tree structure either from or to some event type

Loops and recursions are easily spotted on flowchart but "opened" in path view



# Example

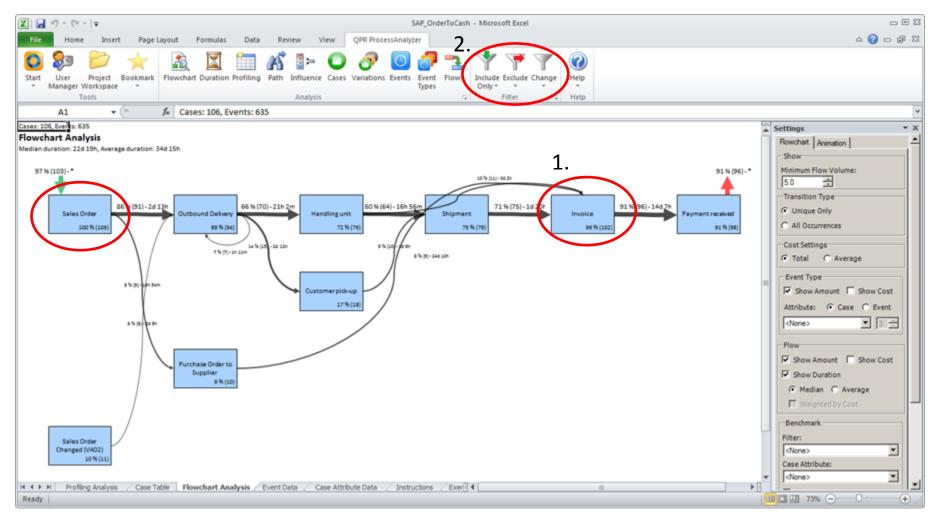


#### The scene

#### Step 3. How big percentage of orders is invoiced?

- Find out what percentage of orders are not invoiced.
- Find out what happens in the process linked with the value of the missing invoices.



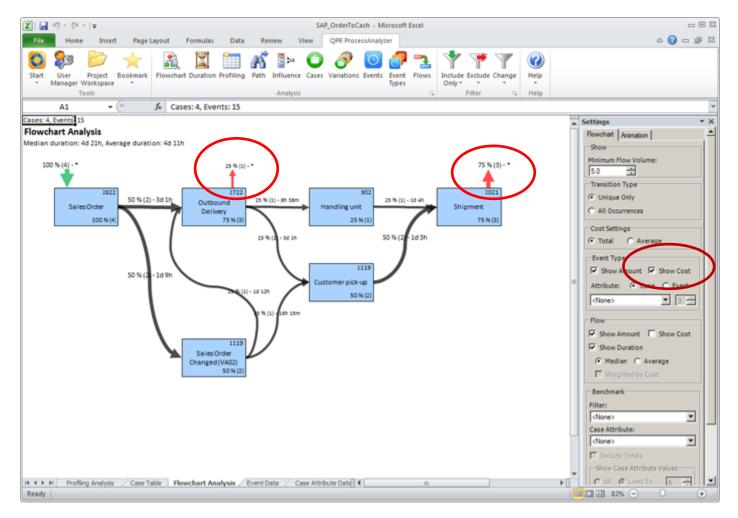


#### Not all orders invoiced

From the flowchart, you can directly see that from Sales Order, 96% are invoiced. What happens to the 4% which are not invoiced? This needs further investigation:

- 1. Choose Invoice Event Type
- 2. Click on Exclude



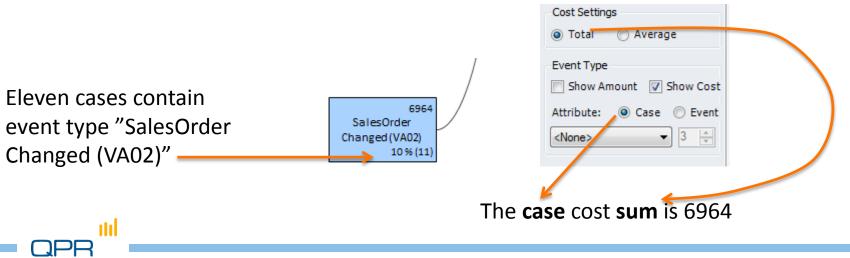


#### Not all orders invoiced

You can see how the process goes for the orders that are not invoiced and also the monetary value that is lost. One case is lost in Outbound Delivery and three shipped out without invoices.

#### Case Cost

- Case cost is imported to the model in Case attribute data
- Use column name Cost
- The flowchart / path / flows / event type views compute and show the sum cost of cases that include the specified event type
- (Event cost is imported in Event Attributes)



## Analysis

Validation Analysis functions



# **Profiling the data**

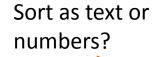
Event types Profiling

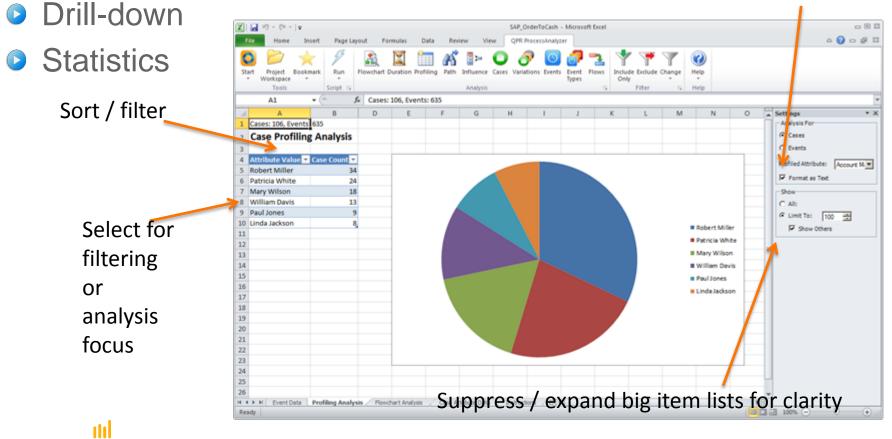


## Profiling

Profiling

- Use for understanding or validating the data
- Making appropriate selections / filters





Event	type					com		types	o show 20 most . Change to "All" to
Number of this type (i repetitions	incl.		-	Cases his event	t	uniqu	of Case Cos e cases tha in this ever	at	e
	A 1 Cases: 106, Events: 635 2 Event Type Table 3 4 5 Name	C C Count 🛃 Uniqu		E F Cost V Unique Even	nt Cost 🔽 C	G ase Cost 💌 Un	H I ique Case Cost 🔽	]	K ► Event Type Analysis Settings ▼ X Analysis Type ○ Chart ◎ Tabl Show ● All:
Select for	6 Outbound Delivery	107	94	0	0	68260	61885		© Limit To: 20 ♀
	7 Sales Order	106 103	106 102	0	0	68201 65455	68201 65379		
filtering	9 Payment received	96	96	0	0	56519	56519		Columns
intering	10 Shipment	79	79	0	0	47586	47586		Show Relative Start
or	11 Handling unit	76	76	0	0	46012	46012		Confidence
01	12 Customer pick-up	19	18	0	0	19015	18141		50% ~
analysis	13 Sales Order Changed (VA02)	11	11	0	0	6964	6964		
anarysis	14 Purchase Order to Supplier	10	10	0	0	6414	6414		
focus	15 Delivery Changed	5	5	0	0	2711	2711		
IUCUS	16 GD ret.del. returns	5	4	0	0	10194	7814		
	17 Return w Notific.	5	5	0	0	7890	7890		
	18 Credit Memo	4	3	0	0	9392	7012		
	19 Returns Delivery	4	4	0	0	7814	7814		
	20 Quotation 21 Confirmation of service	3	3	0	0	1004 147	1004		
	22 23 24					147	147		

QPR

## **Advanced notes**

### Attribute and process data validation



### Attribute check

- Objective
  - avoid GIGO (garbage in garbage out)
  - Ensure that you understand the meaning of case and event attributes
- Tools: QPR ProcessAnalyzer Profiling (+ SQL + other data tools)
- Questions
  - What does this attribute mean?
    - What is this variable type (nominal, float, number, time)
    - What are the codes that appear in the data
  - What is the distribution? Does it affect the analysis?
  - Some questions:
    - Is the distribution correct (or at least possible)
    - Are there outliers ("too big", "too small") or erroneous values
    - Are there missing values, is it ok?
    - Should zero, or some other values, be treated separately?



### Process sanity-check & initial analysis

- Objective: Enable analytics: avoid GIGO, enrich the process model with relevant attributes / events
  - Tools: QPR ProcessAnalyzer + Excel (+ SQL, other data tools)
- Often the data to ProcessAnalyzer is acquired through several steps and include lots of processing.
- Event Types
  - Is the volume ok / Check frequency of events
  - Do you understand the meaning of the activities?
- Cases
  - Number of cases started / ended in the time frame
  - Look for gaps / spikes / trends
  - Check typical case length (cycle time) vs. the available data time window
- Process
  - Verify with a process expert
  - Is the ABPD visualization realistic at all?
  - Are the lead times realistic?
    - Check resolution (only date available vs. time)
    - Check zero lead time ordering inconsistencies
  - Are we missing something essential?
- Create features that are necessary for the analysis
  - Filter unnecessary events / cases
  - Cleanse or reshape data
  - Make more transformations (events / cases)
  - Reacquire data

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# Benchmarking

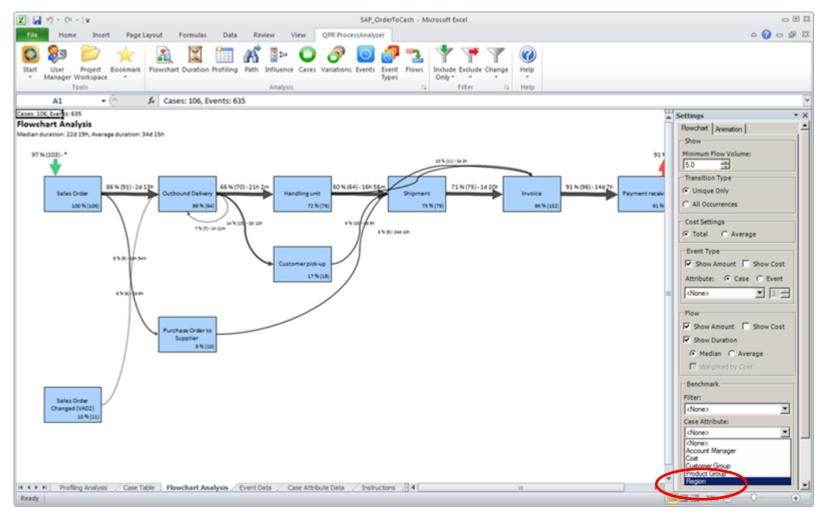
Paths / Flowchart Conformance



## Benchmarking

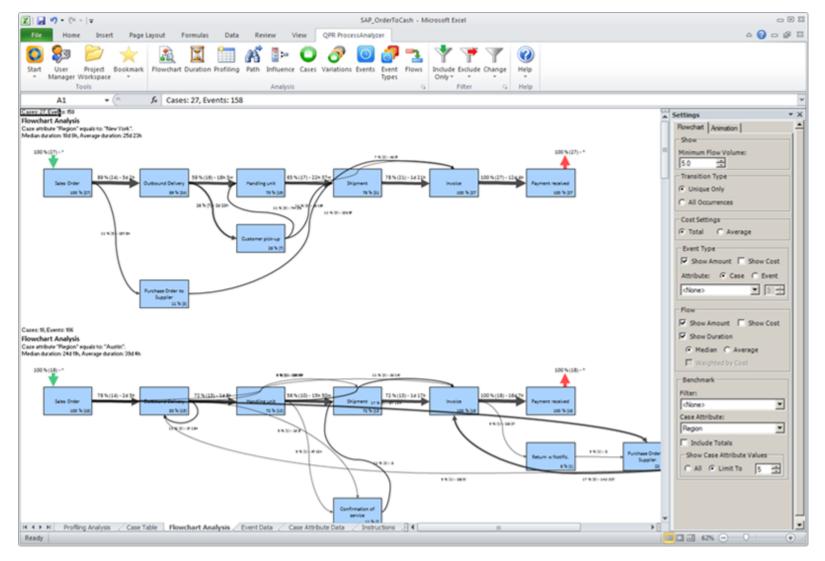
- Going back to Flowchart, users are able to benchmark and compare processes based on system's users or case attributes
- In one view the users can see how the processes are performing depending on the comparison criteria





#### Bottleneck / Conformance discovery -Benchmark

From the Flowchart Analysis view, go to Benchmark section and select Region.

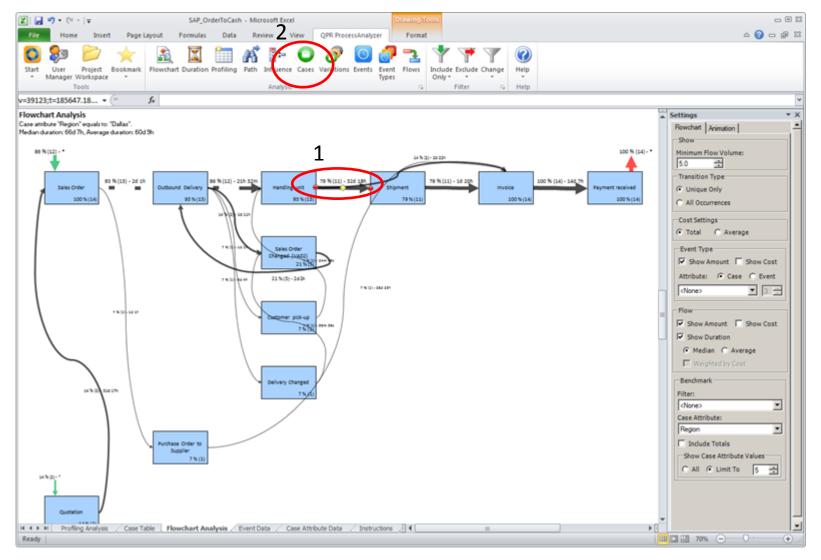


#### **Bottleneck Discovery / Conformance - Benchmark**

Now you can see the process per Region and compare the performance of those locations. It seems that New York and Austin are performing fairly well.

JPR <mark>III</mark>

Scroll down to find Dallas.



#### **Bottleneck discovery - benchmark**

Dallas: There we can see that time between Handling Unit and Shipment takes over 31 days.

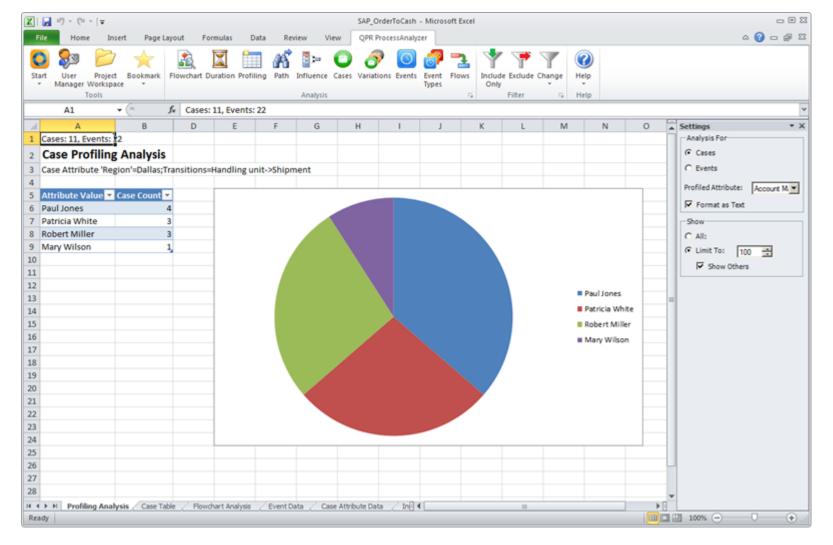
Click on the arrow and then select the Cases tab.

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🖌 - (+ -   =		SAP_OrderToCash	- Microsoft Excel				- E
File Home Insert Page Layout Formulas Data Review	View QPR Pro	ocessAnalyzer					a 🕜 a 🕼
Anaby	ce Cases Variatio	ns Events Types	Flows Conly Fitte	tr / Help			
A	c	D	E	F	G	н	Settings *
Cases: 11, Events: 11							Show
Case Table Case Attribute 'Region'=Dallas;Transitions=Handling unit->Shipment							C All: C Limit To: 1000
Printer	Contraction of the			and the second second	The second s	and the second se	Columns
	Start Time 💌				nt Type Count 💌 Ev		Event Count for Event Type:
87288982 84209808	31.7.11 21:29	1.10.11 06:46	61.39	6	6	0	procession and a second s
76901927	8.11.11 05:56	8.1.12 17:08		6	6	0	
	9.11.11 16:09	10.1.12 07:57	61.66	9		0	Case Attributes:
64335471		3.10.11 20:04	62.23		8	0	<none></none>
49666677 29571917	10.7.11 15:31		62.76	7	7	0	Event Attributes:
189988453	17.12.11 06:40	19.1.12 01:00	32.76	6	0	0	<none></none>
173907248	4.12.11 22:39		0.24	6	6	0	Duration Groups
	29.11.11 15:24	Curbinshing has write and an end of the	0.71	6	6	0	
169510961	6.11.11 18:47		0.24	7	7	0	Second Minute
124256122	12.2.12 06:58		0.55	8	7	0	F Hour F Day
133182340	5.7.11 12:37	6.7.11 06:46	0.76	8	7	0,	Week T Month
							C Quarter C Year
							Starts
			1403				▼
H Profiling Analysis Case Table / Plowchart Analysis / Event Data // ady	Case Attribute Data	Instructions	2 4 (III)				1 III 100% (-) (-) (+)

#### **Bottleneck discovery - benchmark**

From the Cases tab, identify the specific cases which allow you to discover what attributes are behind these cases and finally the root cause. Select the Profiling tab.



#### **Bottleneck discovery - benchmark**

With Profiling Analysis, you can see e.g. which account managers have been responsible for the cases, allowing you to get to the root cause of the delayed deliveries.

## **Durations**

### Performance and bottlenecks





#### Total duration: average / median / std of Durations from first event to last in each Case

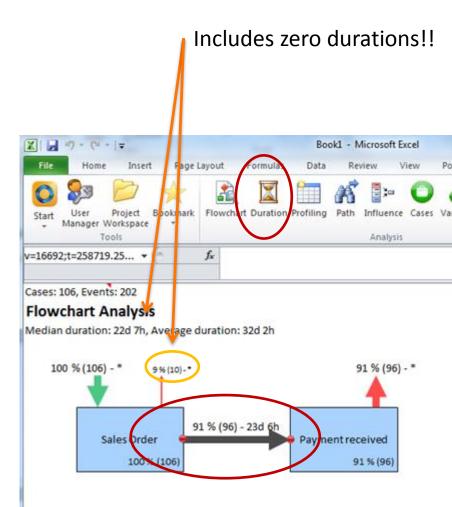
082 SAP OrderToCash - Microsoft Fare Currently ۵ 🕜 🗆 🕼 🗉 rounded to Panier Rectmark Flows Vorkspace Only A1 fr Cases: 106, Events: 635 nearest \* X Cases 100, Events: 635 . Group By: integer; **Duration Analysis Duration Limit** Collect values 100 🚖 Median duration: 22d 19h, Average duration: 34d 15h, Standard deviation: 27d 21h (in future bigger than ceiling) this to last bin Select for 14 15 16 filtering 17 10 18 11 19 12 or 20 13 21 14 22 15 analysis 23 16 24 17 25 18 focus 26 19 27 20 28 21 29 22 30 H K F H 23 R Event Data / Event Type Table Profiling Analysis Duration Analysis / Flowchart Analysis PB. • Distribution 

Select resolution

## Duration

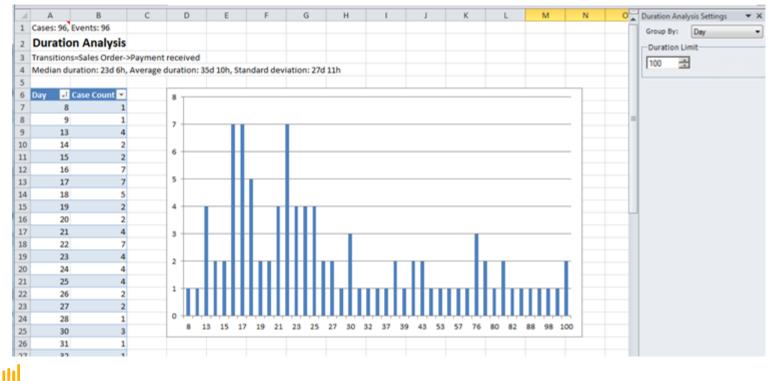
- Problem: we wish to see specifically the lead time "Sales order – Payment received"
  - Flowchart with all event types shows lead times for immediate transitions
- Include only the wanted start / end event types (Sales Order, Payment received)
  - Note: 9% of cases do not reach Payment received
    - These contribute 0s to average / median!
  - Select the flow order-payment
  - Run "duration"

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## Duration

- Final total lead time analysis for Sales Order Payment received
  - 96 cases include a path from Sales Order to Payment received



© QPR Software

## Duration

### Note:

- QPR ProcessAnalyzer always uses full calendar time between event timestamps
- It is currently not possible to count time "on office hours only" or other similar logic
- In order to emulate this kind of logic, the original data should be manipulated accordingly



## Flows

Tabular reports Detailed metrics and comparison





- Shows the Flowchart in tabular format
- Ideal for detailed conformance checking
- Pivot table trick" (see next slide)

Start User Project Bookma Manager Workspace Tools	rk Flowchart Duration Profiling	Path Influence Analysis		Event Flows Types	de Change			
A55 • (**	f.x							<b>*</b> 4 >
A	В	1	J.	K	L	M	Flow Analysis Settings	• ×
1 Cases: 106, Events: 635							Show	
2 Flow Table							Minimum Flow Volume:	
3							0,0	
4							Show Occurrency	
5 Start 💌	End 💌	Count 💌 Su	ccessor Probability 💌	Predecessor Probability 💌	Median Duration 💌	Average Du	Cost Settings	
6 Return w Notific.	Returns Delivery	4	80	100	0,567361111	0,5	Tota     O Average	
7 Sales Order Changed (VA02)	Outbound Delivery	6	54,54545455	5,607476636	2,411828704	2,4		
8 Shipment	Sales Order Changed (VA02)	1	1,265822785	9,090909091	4,981689815	4,9 =	Benchmark	
9 GD ret.del. returns	END	1	20	0,943396226	0		Filter:	
10 Outbound Delivery	Outbound Delivery	8	7,476635514	7,476635514	0,038958333	0,0	<none></none>	-
11 Return w Notific.	Purchase Order to Supplier	1	20	10	2,31481E-05	2,3	Case Attribute:	
12 Sales Order	Invoice	2	1,886792453	1,941747573	8,3853125	8	<none></none>	-
13 Sales Order	Purchase Order to Supplier	9	8,490566038	90	0,704201389	0,6	Start Event Attribute:	
14 Delivery Changed	Sales Order Changed (VA02)	1	20	9,090909091	0,026805556	0,0	<none></none>	•
15 GD ret.del. returns	Credit Memo	4	80	100	1,942083333	1,8	End Event Attribute:	
16 Purchase Order to Supplier	Outbound Delivery	1	10	0,934579439	13,24388889	13,	<none></none>	-
17 Outbound Delivery	Customer pick-up	15	14,01869159	78,94736842	2,538506944	2,4		
18 Payment received	END	96	100	90,56603774	0			
19 Shinment	Invoice	75	94 93670886	72 81553398	1 851296296	22		

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Benchmarking!

### Advanced: Pivot table trick

- Use Excel pivot table to analyze the Flows table
  - Example of detailed comparison of process flow by account manager
  - Applies also to lead times etc.

	⊒ ") - (" -   -			Boo	k1 - Micros	soft Excel				PivotTal	ole Tools	
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2	Handling unit		, 7 10		13 7	,	24	9	70	End	-	
	Invoice		, 10		1 1		27	5	1			
,	Outbound Delivery		1 4				2	1	8			
)	Sales Order Changed (VA0		. 7		1		2	1	4			
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# **Influence Analysis**

Explanations Root causes



### Influence

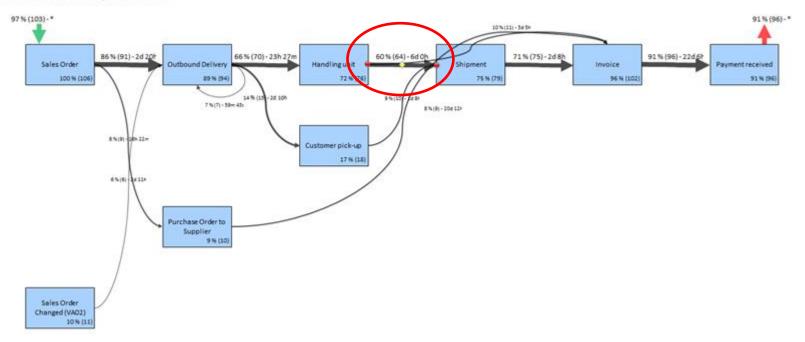
- To ease and speed up the discovery, we have ready-made analyses in the product
- Variations
  - how many there really are: have a holistic look
- Root cause analysis
  - Look at a variation from the model and discover which case attributes have an impact (and how much) to the variations
  - Script: say that how easily users can drill down from the flowchart to 'deeper' information
  - The influence analysis allows for quick prioritization of corrective actions and gives an inclination of where the problem lies straight from the product – no need for extensive/time-consuming process mining/data mining/calculations etc.



Cases: 106, Events: 635

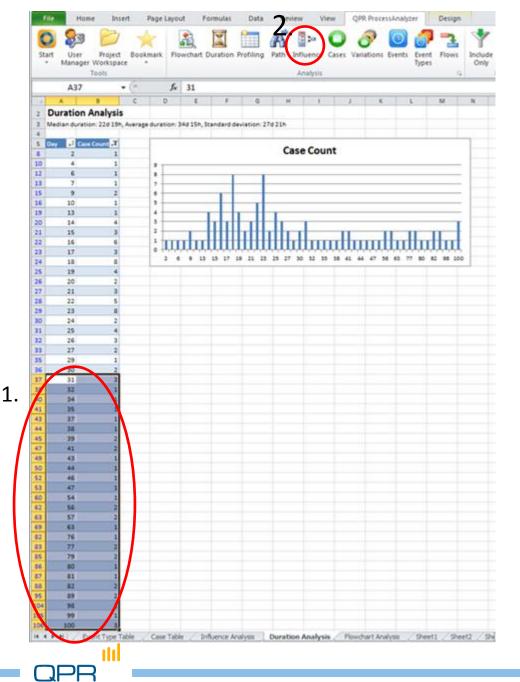
#### Flowchart Analysis

Median duration: 22d 19h, Average duration: 34d 15h



#### **Bottleneck discovery (duration)**

Notice that it takes 6 days, in most cases, from the Handling Unit to go to Shipment. That is unusual and needs further investigation. Select the Duration tab.



### **Bottleneck discovery**

In the Duration Analysis you can see all cases and their duration. Discover that there are deliveries taking more than 30 days...

- 1. Select those cases from the table.
- 2. Click the Influence tab.

A	В	C	D	E	F	G	н		1	
1 Cases: 106, Events: 63										
2 Influence Analy	ysis									
3 Durations (Group by I	Day)=31, 32(24 more);M	aximum Durat	ion=100							
4										
5 Total		106	38	68	36%					
Case Attribute	<ul> <li>Attribute Value</li> </ul>	Cases 🛛 💌 Sel	ected # 💌 Co	mpared # 💌 Se	lected % 💌 Di	fference % 💌 C	ontribution # 💌 Co	ntribution % 💌		
7 Region	Dallas	14	10	4	71%	36%	5	13%		
0 001	021-me/25	35	15	20	43%	7%	2	6%		
9 Region	Chicago	16	8	8	50%	14%	2	6%		
10 Account Manager	Linda Jackson	8	5	3	63%	27%	2	6%		
11 Product Group	Jeans	12	6	6	50%	14%	2	4%		
12 Product Group	Shirts	25	10	15	40%	4%	1	3%		
13 Customer Group	Kids	39	15	24	38%	3%	1	3%		
14 Account Manager	Paul Jones	9	4	5	44%	9%	1	2%		
15 Account Manager	Patricia White	24	9	15	38%	2%	0	1%		
16 Customer Group	Women	31	11	20	35%	0%	0	0%		
17 Account Manager	Robert Miller	34	12	22	35%	-1%	0	0%		
18 Product Group	Hats	37	13	24	35%	-1%	0	-1%		
19 Product Group	Shoes	12	4	8	33%	-3%	0	-1%		
20 Region	Austin	18	6	12	33%	-3%	0	-1%		
21 Cost	414830	35	12	23	34%	-2%	-1	-1%		
22 Region	Houston	13	4	9	31%	-5%	-1	-2%		
23 Customer Group	Men	36	12	24	33%	-3%	-1	-2%		
24 Account Manager	Mary Wilson	18	5	13	28%	-8%	-1	-4%		
25 Region	Los Angeles	18	5	13	28%	-8%	-1	-4%		
26 Account Manager	William Davis	13	3	10	23%	-13%	-2	-4%		
27 Cost	18413	36	11	25	31%	-5%	-2	-5%		
28 Product Group	Socks	20	5	15	25%	-11%	-2	-6%		
29 Region	New York	27	5	22	19%	-17%	-5	-12%		
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#### **Bottleneck discovery (influence)**

Ш

You can see that "Dallas" is strongly related to deliveries with an exceptionally long lead time

### Details of Influence view

- Contribution
  - Make a selection in the data (by using cases, event types, variations etc.)
    - The selected group = S, others = O
  - Contribution calculation counts first the number cases in S and O.
    - Say that #S =100 and #B=900. (S = 10% of all cases)
  - Select an attribute value, e.g. "User"
  - Contribution calculation proceeds by counting how many cases belong to S for each distinct value of the selected attribute "User".
    - Say that for User = Mary there are 50 cases altogether, 25 S's and 25 O's
    - If the attribute "User" would not affect anything at all, one expects there to be 10%\*50 = 5 S's and 90%\*50= 45 O's.
  - The attribute values are now ordered according to the difference between the observed = 25 and neutral assumption = 5 => + 20
  - In some cases the relative frequency might be more useful
- Subset
  - Done for any type of variable if #unique values > # of subsets x 10
  - The values are sorted and splitted into equal size bins
  - Say that you have values 1-1000, subset = 3 => There would be three bins: 1-333, 333-666, 666-1000
  - Note
    - Sound only for ordered attributes
    - ...but currently done for any type of variable (e.g. Names), even if it does not make sense
    - This should be remembered especially if you use selection "All"

# Variation analysis



## Variations



- A variation is a unique sequence of events
  - The attributes and durations may differ
- Use for detailed conformance checking
- The distribution describes process heterogeneity

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(others)	26	25%	#.Sales O	rderOutboun	d Delivery.	.Customer received		pment_invoi	cePayment			C Case Count Percenta	
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#### Change to expand / suppress the list

## Case analysis Events

Drill-down Statistics Enrichment



## Case Analysis



- Case based reasoning
  - Drill-down to individual case level and check the data (attributes)
- Use for creating data for further analysis
  - Example: classify by event type combinations
    - Count change events and compare durations for different combinations of changes etc.
  - Example: Create new case attributes
    - Make new attributes based on old and import them
    - Examples:
      - currency conversion
      - classify cases based on total duration
      - classify cases based on start month / end month

## Case analysis



Drill-down to individual case level and check the data (attributes)

D

27.6.11 02:12 22.7.11 22:12

29.6.11 07:18 24.7.11 02:34

723104636 23.6.11 07:30 24.7.11 03:51

Use for creating data for statistical analysis

Δ

Cases=48555671, 133182340, 723104636

Cases: 3, Events: 25

Case Table

Name 48555671

11

12 13

14

15

16

17

18

19

20

21 22

23 24

25 26

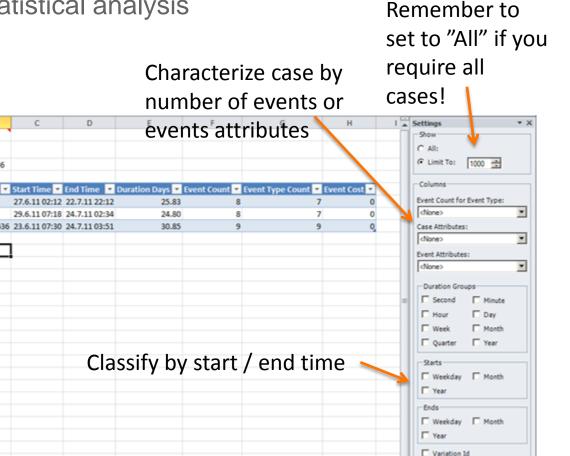
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29

133182340

Create new case attributes



Event Type String

Profiling Analysis Case Table Flowchart Analysis Event Dil 4

## Event analysis



### Retrieve events for most detailed check

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A A	8	с	D	£	F	G	н	-	Settings		*
1 Cases: 106, Events: 63	5								-Maximum R	ow Count	
2 Events								Н	C All:		
3									( Limit To:	1000	-
4										Trave	
	Event Type	• Start Time •	Cost - T	atal Cost v					Event Attribu	test	
6 114483567	Sales Order	24.5.11 02:25	0	451					<none></none>		2
7 79545494	Sales Order	24.5.11 09:38	0	620							
8 61426559	Sales Order	24.5.11 21:59	ő	507							
2003679498	Sales Order	25.5.11 09:03	0	2380							
0 884989895	Sales Order	26.5.11 16:09	0	2723							
1 2003679498	Outbound Delivery	27.5.11 02:31	0	2380							
2 79545494	Outbound Delivery	27.5.11 03:31	0	620							
3 114483567	Outbound Delivery	27.5.11 04:21	0	451							
4 61426559	Outbound Delivery	27.5.11 17:35	0	507							
5 214692511	Sales Order	28.5.11 00:27	0	1191							
6 79545494	Handling unit	28.5.11 04:00	0	620							
7 2003679498	Handling unit	28.5.11 09:12	0	2380							
8 61426559	Handling unit	29.5.11 02:09	0	507							
9 91460943	Sales Order	30.5.11 04:06	0	565							
0 61426559	Shipment	30.5.11 14:48	0	507							
1 214692511	Outbound Delivery	31.5.11 04:01	0	1191							
2 38244356	Sales Order	1.6.11 01:36	0	228							
3 61426559	Invoice	1.6.11 06:35	0	507							
4 91460943	Outbound Delivery	1.6.11 09:16	0	565							
5 214692511	Handling unit	1.6.11 15:04	0	1191							
6 79545494	Invoice	1.6.11 16:42	0	620							
7 91460943	Handling unit	2.6.11 01:05	0	565							
8 163174049	Sales Order	2.6.11 04:39	0	995							
9 214692511	Shipment	2.6.11 12:02	0	1191				U.			

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## Keeping on track with things

Filter management Bookmarks



## Keeping on track of things

### Filters

- Each time you include/exclude, a new filter is created to the filter stack.
- You can select any of the filters at any stage for analysis, and even rename them for convenience.
- Complete filter stack opens from ribbon
  - You can edit and view filter details in "Properties"
- Bookmarks

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- Filters do not store any other information on analysis views than the case/event type selection.
- Bookmark stores the Analysis view (Flowchart, Profile, Influence,...) as such (=the analysis type + the filter + any parameter selections). When you create a bookmark, you may rename it for convenience.
- Status info: Cell A1
  - The comment box shows details of the current analysis
  - Attach the text into possible questions sent to Customer Care

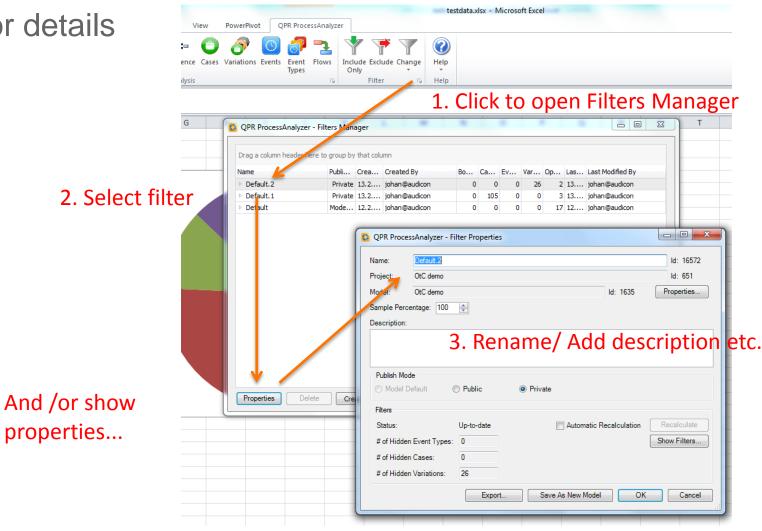
# Manage filters



## Managing / tracking filters

See Wiki for details

#### Change button gives a quick list



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				mple Percenta	age: 100 📥		
			Des	scription:			
			P	ublish Mode		-	
ssAnalyzer - Filter R	ules						
Filte	r Type Create	d On Create	d By	Analysis	Parameters 0		
	udeCases 13.2.2			Profiling	Case Attribute 'Cost'=5, 6, 7 2		
	udeVari 13.2.2	-		Process	Transitions=Outbound Delivery->Handling unit 1	ecalculation	Recalculate
							Show Filters
					+		
		rulac	that de	fines 1	the filter	ОК	Cancel
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## **Bookmarks**

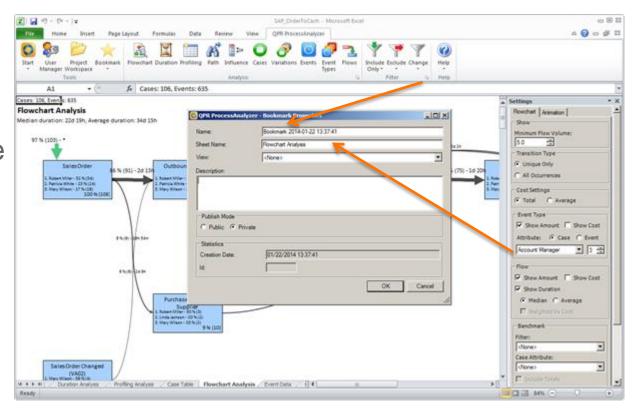


## Bookmarks



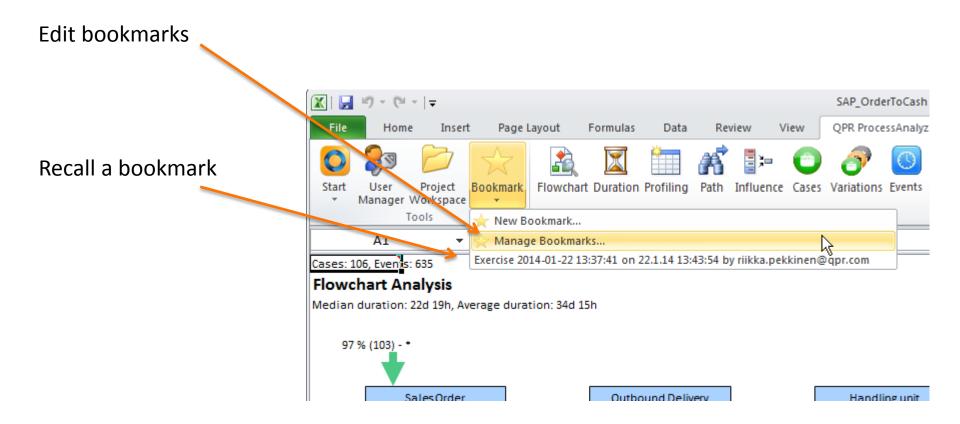
- Bookmark stores the analysis view
  - Filters

- Analysis settings
- Tip:
  - You can change the default Excel sheet name in order to produce results on a specified sheet and prevent overwriting the ongoing analysis.











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## **Status info**

#### "Cell A1"



## Status cell A1

- Provides detailed information on analysis. For example:
  - Run time
  - Filter
  - View and model identification
  - Amount of data
  - Analysis parameters
  - Important information for CustomerCare

Cases: 106, Events	Profiling Analysis
	AProcessing time: 0,067 seconds
8	Created: 22.1.2014 8:42:24
	Filter name: Default (Id=39123)
Attribute Value 💌 🤇	Model name: OtC demo (Id=25400)
Robert Miller	Model created: 22.1.2014 8:40:32
Patricia White	# Cases: 106 Total, 106 Visible # Events: 635 Total, 635 Visible
Mary Wilson	# Activities: 16 Total, 16 Visible
, William Davis	
Paul Jones	AnalysisType=10 MaximumCount=100
	FilterId=39123
Linda Jackson	ViewType=Case Table
	ShowRelativeStart=False
	ConfidencePercentage=50
	SelectedActivityCounts=
	SelectedCaseAttributes=
	SelectedEventAttributes=
	IncludeDurations=True DurationType=0
	DurationWeightedByCost=False
	CostType=0
	ShowCostForFlow=False
	ShowCostForEventType=False
	ShowAmountForFlow=True
	ShowAmountForEventType=True
	MinTransitionUsagePercentage=0.05
	TransitionType=0 IncludeLayout=False
	IncludeStatistics=False
	ProcessAnalysisType=4
	SelectedAttributeType=924869
	AttributeName=Account Manager
	TotalEventCount=635
	TotalCaseCount=106
	DatabaseId=dcf4daa5-136b-45ae-b819-c749a14034a6

# **Distributing results**

Distributing Excel reports Web UI



#### QPR ProcessAnalyzer Web UI

- Can be utilized for similar process analysis tasks as Excel add-on, but is especially useful when:
  - you cannot, for some reason, utilize the Excel add-on
  - when your customer internal or external cannot utilize the Excel add-on
  - when you present pre-defined analysis results (bookmarks) and want discussion for these results between stakeholders
- Can be accessed from any modern web browser



#### How to access Web UI

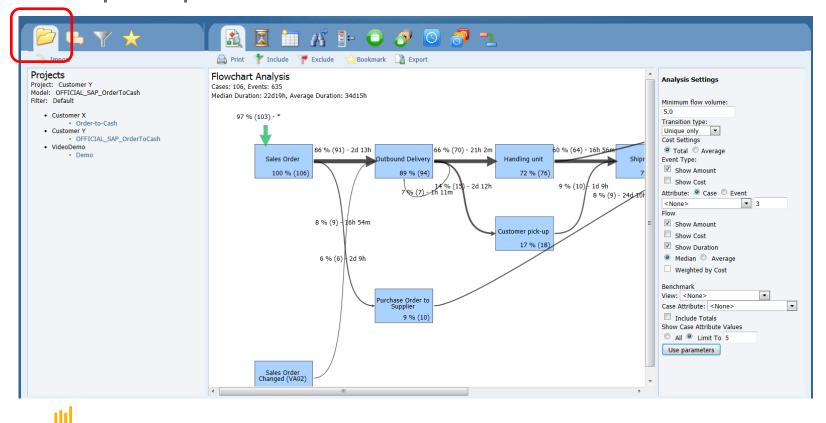
- Browse to address <u>http://processanalyzer.qpr.com/global</u>
- Enter your QPR ProcessAnalyzer login name and password to the corresponding fields and click Login





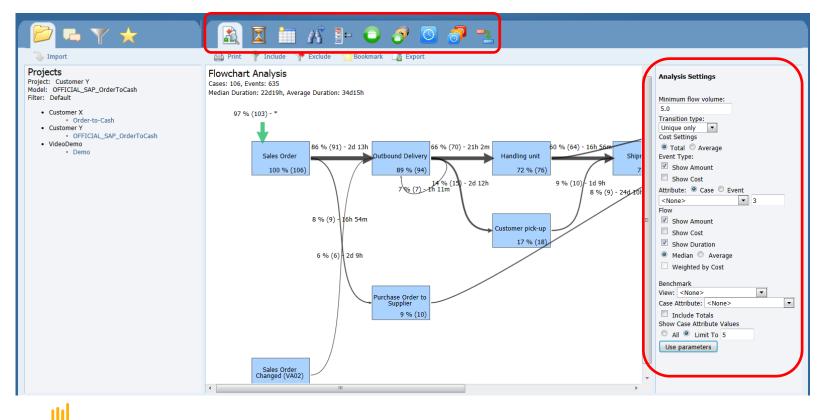
#### Basic usage

Once you have logged in, you can access all projects and models that you have access to by selecting Projects folder from top-left part of the screen:



#### Basic usage

By clicking the analysis icons on the top of the screen you can access different analysis. You can also change analysis settings from the right-hand side of the screen.



#### **Bookmarking reports**

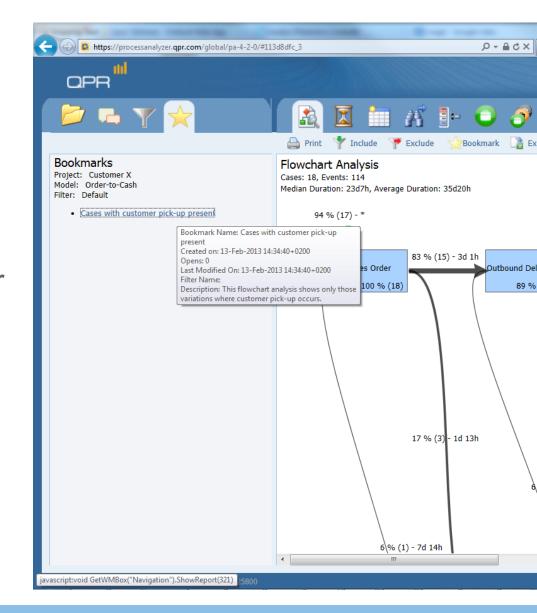
When you have created a public bookmark in Excel add-in when creating analyses, these bookmarks are visible to all users that can access the project.

<u>N</u> ame:	Cases with customer pick-up present
Sheet Name:	Flowchart Analysis
<u>V</u> iew:	Default.7 on 13.2.2013 14:31:49 by samtaht
Description:	
This flowchart analysis	s shows only those variations where customer pick-up occurs.
Publish <u>M</u> ode	
Publish <u>M</u> ode ● <u>P</u> ublic ○ P <u>r</u> iv	ate
● <u>P</u> ublic © P <u>r</u> iv	ate
<u>P</u> ublic      Priv     Statistics	
● <u>P</u> ublic ◎ P <u>r</u> iv	ate 02/13/2013 14:32:49
<u>P</u> ublic      Priv     Statistics	
<u>Public</u> Priv     Statistics     Creation Date:	



### **Bookmarking reports**

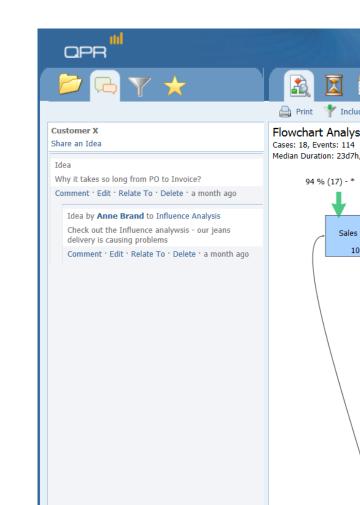
- After the public bookmark has been saved, it appears in the Bookmarks tab of the Web UI.
- This way, you can deliver analysis results easily to different stakeholders within the organization, or possibly for external organizations.





#### Collaborating with the analysis results

- By clicking the Collaboration tab on the top right side of the screen, you can communicate with other users that have sufficient rights to the model.
- You can create new comments, reply to other users' comments, and attach a specific view to a comment by clicking "Relate To" link when creating or editing a comment.





# Keeping on track of things

Models and Projects, Export User management and user rights

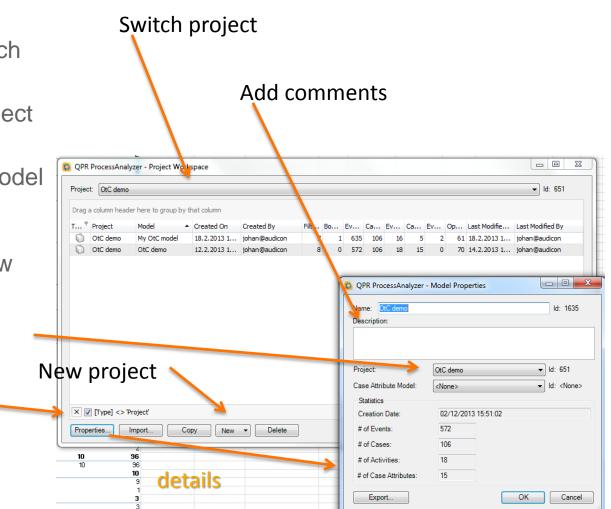


#### Projects and models

- Project is a folder into which the models are organized
  - Models inherit the project access rights
  - Note: if you move a model from one project to another it inherits the access rights of its new parent project
     Move this model to another

Move this model to another project

Uncheck to list both projects and models



#### Export as pacm-file

(can be imported in "Import")

#### User management / groups

See WIKI for details

Jsers and Groups		User Rights and Groups Memberships	
) Users 🔘 Gro	oups	O User Rights    Group Members	
Name	E-Mail	User	Group Role
Audicon training	johan.himberg@qpr.com	andreas.amtz@horizon5.de	Member
		axel.becker@horizon5.de	Member
		christoph.derwort@horizon5.de	Member
		dominik.foerschler@horizon5.de	Member
		falko.muenchberg@horizon5.de	Member
		felix.tschom@horizon5.de	Member
		johan.himberg@qpr.com	Administrate
		johan@audicon	Administrato
		klauss.peter@horizon5.de	Member
		martin.gutzmer@horizon5.de	Member
		nadia.mladenova@horizon5.de	Member
		User: Role:	Remove
	Create Propertie	s Vember	Add



#### User rights

#### User Roles and Rights: <All>

The "<All>" level user right refers to the QPR ProcessAnalyzer Service.

Role	Create Project	Create Model	Import Model	Import Data	View Model	Create Filters/Analyze Model	Delete Model
Administrator	×	×	×	×	×	×	✓
Model Creator	~	✓	✓	~			
Evaluator	~	✓	✓	~			

- Evaluator and Model Creator get the project Administrator role for the projects that he/she creates (see User Roles and Rights for Individual Projects below). He/she can delete models in the created projects only.
- There is a maximum number of 10 models the Evaluator can create, and each model can contain a maximum of 1000 events, event attributes, and case attributes each.

#### User Roles and Rights for Individual Projects

Role	Create/Import Models	Assign User Roles	View Models	Create Filters/Analyze Model	Import Data	Delete Model
Administrator	✓	✓	✓	✓	×	×
Analyzer			~	✓		
Designer			~	✓	~	~
Viewer			~			

· Note that the Administrator role here refers to the project.



## **Enrichment of the data**

Advanced example



#### Problem

- We wish to
  - Evaluate how many cases start /month



#### Retrieve case data

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## Make sure that you get everything (set to "All" if more than 1000 events)

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95000188	27.8.11 13:16	14.9.11 06:29	17.72	6	6	0	- <none></none>
93620510	17.1.12 13:47	3.2.12 18:29	17.20	5	5	0	Case Attributes:
92791043	22.1.12 10:51	10.2.12 23:18	19.52	8	7	0	(None)
91683178	7.7.11 18:03	29.7.11 18:24	22.01	7	7	0	Event Attributes:
91460943	30.5.11 04:06	16.6.11 12:14	17.34	6	6	0	(None>
884989895	26.5.11 16:09	29.6.11 15:10	33.96	8	8	0	1
87288982	23.7.11 17:56	11.10.11 14:14	79.85	6	6	0	Duration Groups
87093037	29.10.11 11:15	4.11.11 18:53	6.32	5	5	0	☐ Second ☐ Minute
84209808	4.11.11 04:20	19.1.12 05:29	76.05	6	6	0	F Hour F Day
8255229	4.6.11 23:42	18.6.11 14:48	13.63	6	6	0	Week Month
79853424	19.8.11 03:45	17.9.11 16:43	29.54	3	3	0	□ Quarter □ Year
79545494	24.5.11 09:38	10.6.11 16:40	17.29	5	5	0	I Quarter I tear
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76901927	7.11.11 05:24	22.1.12 08:46	76.14	6	6	0	Weekday T Month
723104636	23.6.11 07:30	24.7.11 03:51	30.85	9	9	0	☐ Year
70701922	12.7.11 23:37	30.7.11 05:37	17.29	5	5	0	
68734702	11.1.12 15:22	17.1.12 10:42	5.81	- 4	4	0	Ends
67798752	29.11.11 23:57	16.12.11 06:38	16.28	6	6	0	□ ₩eekday □ Month
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#### Make a new case attribute

Use Start month

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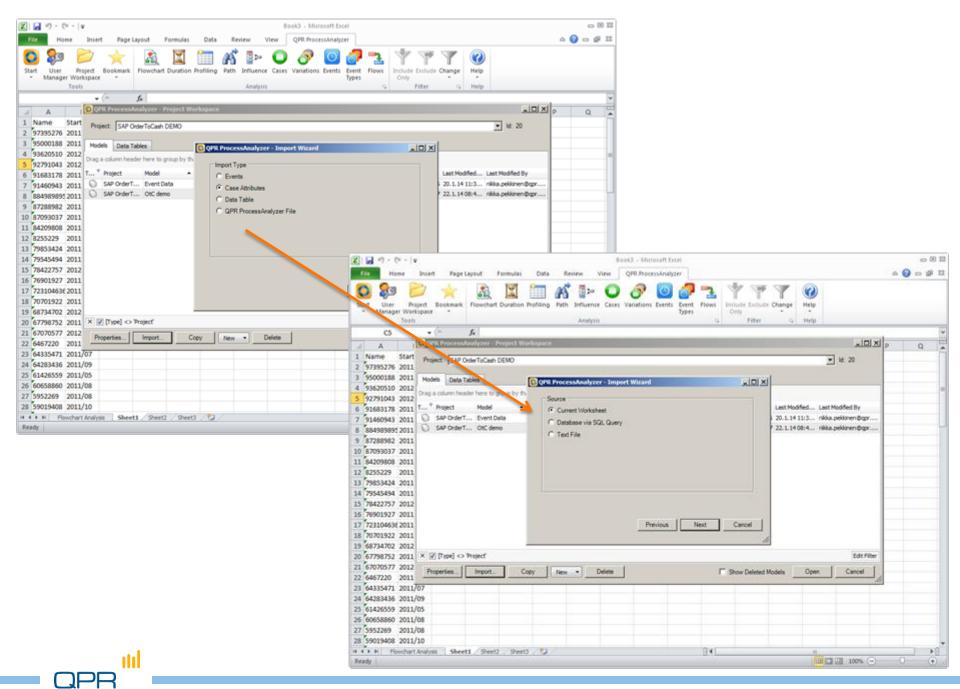


#### Prepare data for import

- Make an "importable" data set
- Copy to an empty sheet
  - Delete extra information and headers
- Import as Case attributes

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#### Import

- Remember to choose "Add to Existing"
  - Project / model name may be different in the screenshot than in your example

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	Model Name: Sheet1	
	Add To Existing	
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	Model Name: OtC demo Id: 25400	
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#### Profile

Profile the new case attribute "Start Month"

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#### Excel tricks...

- Tip: Change the graph in Excel
  - Pie chart is not good for time series data

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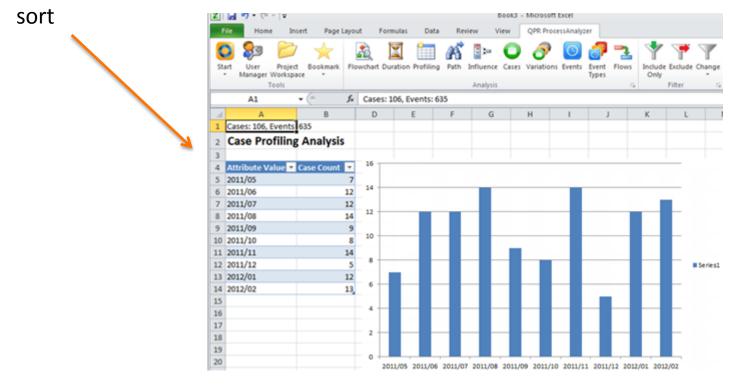


#### **Final statistics**

111

Sort and you'll see number of Orders /month

 Typical thing to do when validating the consistency between the source system and QPR ProcessAnalyzer



## Advanced

#### Compare monthly lead times



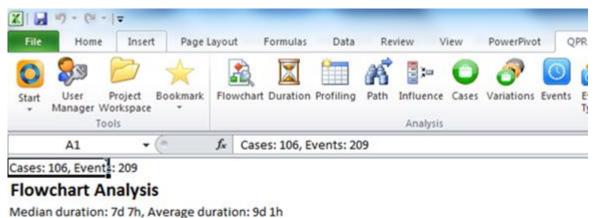
#### Problem

- We wish to
  - benchmark the OtC process by start month
  - compare the monthly cycle time

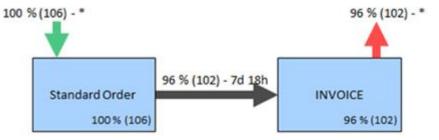


#### ...continue

Select the lead time of interest by appropriate filtering

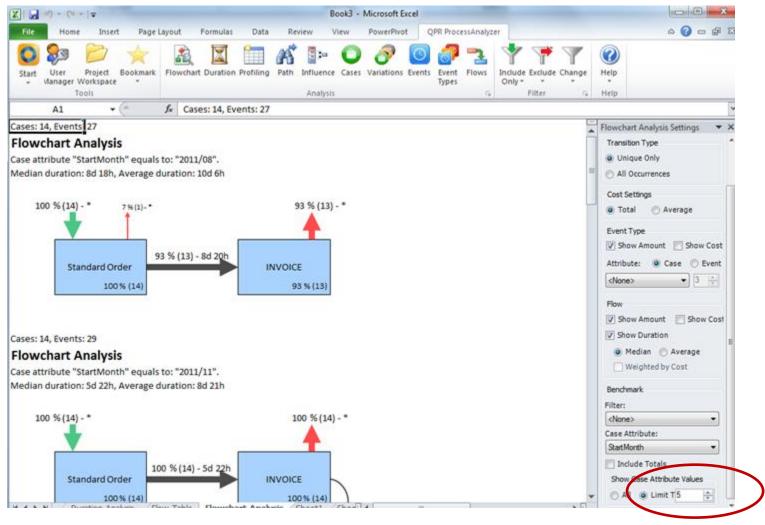






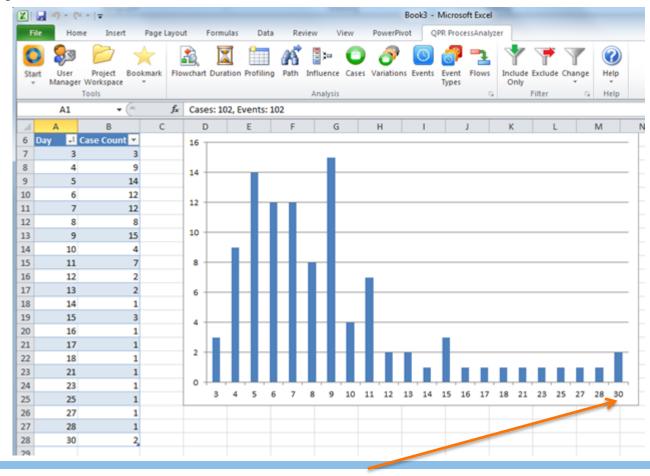


#### Benchmark



## Check time-window consistency

- Check how long lead times exist
- Filter if necessary



#### Flows

Use the flow report to make nice graphs

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QPF

© QPR Software

# Exercises & further information

#### Individual exercises

The data in this Excel workbook can be used to find answers to following 10 exercise questions:

- 1. How big percentage of orders is invoiced?
- 2. What product is most often delivered by Supplier?
- 3. What are the 3 most common reasons for the order to be returned by customer ("Return w Notific.")
- 4. Which customer group is most likely to change their Order
- 5. What is the total cost of all Sales Orders?
- 6. What is the total cost of Orders that are returned with notification?
- 7. What is the most important reason for OrderToCash process to last for more than 80 days?
- 8. Comparing to average orders, what is the main reason for those orders to take so much time?
- 9. What is the most common process variation and how many orders belong to that variation?
- 10. What is the Order Number (name) of the order where the sales order is changed after the shipment has been done?

#### **QPR** ProcessAnalyzer Certification Test

- By taking this test, you can certify yourself as a QPR ProcessAnalyzer Business User
- The test measures your knowledge in the key concepts of QPR ProcessAnalyzer and proficiency in using the software for analyzing data
- The test is available from QPR Customer Care on request
- For more information, see Wiki



#### **Further Information**

- Wiki: <u>http://devnet.qpr.com/pawiki</u>
- Support area: <u>http://www.qpr.com/products/qpr-processanalyzer-support.htm</u>
- ABPD group in LinkedIn: <u>http://www.linkedin.com/groups/Automated-Business-</u> <u>Discovery-Professionals-3325777</u>

